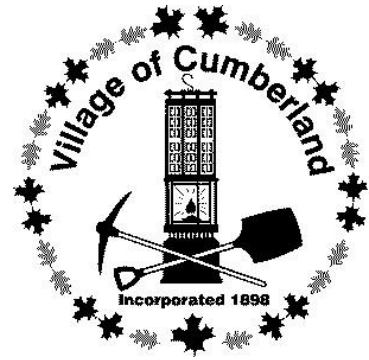


REGULAR AGENDA



The Corporation of the Village of Cumberland

Meeting No. 22/12/R

Regular Meeting of Council to be held December 10, 2012 at 5:30 p.m. in the Village Council Chambers.

	Agenda	Page
1.	Approval of Agenda	
1.1	Agenda for Regular Council Meeting, December 10, 2012.	
	<i>Recommend THAT Council approve the agenda for the regular Council Meeting, December 10, 2012.</i>	
2.	Adoption of Minutes	
2.1	Minutes of the regular meeting held November 26, 2012.	1
	<i>Recommend THAT Council approve the minutes of the regular meeting held November 26, 2012.</i>	
3.	Delegations	
3.1	Matthew Wright, Communications Manager, BC Shellfish Grower's Association	
	Update on the shellfish aquaculture industry in the Comox Valley	
	<i>Recommend THAT Council receive the delegation of Matthew Wright, Communications Manager, BC Shellfish Grower's Association re: Update on the shellfish aquaculture industry in the Comox Valley.</i>	
4.	Unfinished Business	
5.	Correspondence	
5.1	Debbie Bowman, Kendal Avenue Resident	10
	Request for change of speed limit on residential roads in Cumberland.	

Recommend THAT Council receive the November 19th, 2012 correspondence from Debbie Bowman, Kendal Avenue Resident re: Request for a change of speed limit on residential roads in Cumberland.

- 5.2 Edwin Grieve, Chair, Comox Valley Regional District 11
- Regional growth strategy – preliminary financial plan

Recommend THAT Council receive the December 3rd, 2012 correspondence from Edwin Grieve, Chair, Comox Valley Regional District re: Regional growth strategy – preliminary financial plan.

6. Reports

- 6.1 Community Gardens Report 39
- Prepared by Judith Walker, Senior Planner

i) Recommend THAT Council receive the Community Gardens Report; and

ii) Recommend THAT Council direct staff to develop a Village policy, along with an accompanying fee schedule, for any gardens created by the public on Village-owned lands, based on the Community Gardens Report.

- 6.2 Organics Composting Pilot Project – Status Report 42
- Prepared by Judith Walker, Senior Planner

Recommend THAT Council receive the Organics Composting Pilot Project status report for information.

- 6.3 Advisory Planning Commission Status Report 47
- Prepared by Judith Walker, Senior Planner

Recommend THAT Council receive the Advisory Planning Commission Status Report for information.

- 6.4 Proposed 2013 Council Meeting Schedule 48
- Prepared by Rachel Parker, Deputy Corporate Officer

Recommend THAT Council approve the 2013 Council Meeting Schedule.

- 6.5 2013 Council and Staff Appointments 49
Prepared by Rachel Parker, Deputy Corporate Officer

Recommend THAT Council receive the 2013 Appointments report and THAT Council make the appointments as stated on the attached report.

- 6.6 Parks & Recreation Facilities User Fees 52
Prepared by Rachel Parker, Deputy Corporate Officer &
Kevin McPhedran, Outdoor Recreation Coordinator

- i) Recommend THAT Council receive the Parks and Recreation Facilities User Fees report; and***
- ii) Recommend THAT Council provide direction to staff on parks and recreation facility fee structure and direct staff to consult with stakeholder groups on the proposed changes to parks and recreation facility fees.***

- 6.7 Parks and Cemeteries Select Committee 64
Prepared by Rachel Parker, Deputy Corporate Officer

- i) Recommend THAT Council receive the Parks and Cemeteries Select Committee report; and***
- ii) Recommend THAT Council adopt the Parks Advisory Select Committee, Terms of Reference Policy and appoint a member of Council to the Committee.***

- 6.8 Heritage Commission 68
Prepared by Rachel Parker, Deputy Corporate Officer

- i) Recommend THAT Council receive the Heritage Commission report; and***
- ii) Recommend THAT Council postpone the appointment of a Heritage Commission and direct staff to proceed with work to develop a Heritage Management Plan for the Village through a Heritage Advisory Select Committee.***

- 6.9 Electronic Funds and Cheque Register Report, November 2012 71

Recommend THAT Council receives the Electronic Funds and Cheque Register Report, November 2012 for information.

- 6.10 November 2012 Recreation Department Report 76
Prepared by Margaret Robertson, Recreation Program Coordinator

Recommend THAT Council receive the November 2012 Recreation Department Report for information.

- 6.11 November 2012 Operations Department Report 78
Prepared by Rob Crisfield, Manager of Operations

Recommend THAT Council receives the November 2012 – Operations Department Report for information.

- 6.12 November 2012 Chief Administrative Officer Report 86
Prepared by Sundance Topham, Chief Administrative Officer

Recommend THAT Council receive the November 2012 Chief Administrative Officer Report for information.

- 6.13 Council Reports
- | | | |
|--------|---------------------------|----|
| 6.13.1 | Mayor Leslie Baird | 88 |
| 6.13.2 | Councillor Roger Kishi | 90 |
| 6.13.3 | Councillor Kate Greening | 91 |
| 6.13.4 | Councillor Conner Copeman | 92 |
| 6.13.5 | Councillor Gwyn Sproule | 93 |

Recommend THAT the Council reports be received.

7. Bylaws

- 7.1 The Corporation of the Village of Cumberland Water Rates 94
Amendment Bylaw No. 972, 2012

Recommend THAT Council give fourth reading and adoption to the “Corporation of the Village of Cumberland Water Rates Amendment Bylaw No. 972, 2012.”

- 7.2 The Corporation of the Village of Cumberland Sanitary Sewer Rates Amendment Bylaw No. 973, 2012 96

Recommend THAT Council give fourth reading and adoption to the "Corporation of the Village of Cumberland Sanitary Sewer Rates Amendment Bylaw No. 973, 2012."

- 7.3 The Corporation of the Village of Cumberland 2012 – 2016 Financial Plan Amendment Bylaw No. 974, 2012. 98

Recommend THAT Council give fourth reading and adoption to the "Corporation of the Village of Cumberland 2012 – 2016 Financial Plan Amendment Bylaw No. 974, 2012."

- 7.4 The Corporation of the Village of Cumberland Municipal Ticketing Information Bylaw No. 975, 2012 100

Recommend THAT Council give fourth reading and adoption to the "The Corporation of the Village of Cumberland Municipal Ticketing Information Bylaw No. 975, 2012".

- 7.5 The Corporation of the Village of Cumberland Council Procedure Amendment Bylaw No. 976, 2012 114

Recommend THAT Council give fourth reading and adoption to the "The Corporation of the Village of Cumberland Council Procedure Amendment Bylaw No. 976, 2012".

8. Consent Calendar

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

Recommend THAT the Consent Calendar be received.

- 8.1 James Warren, Corporate Legislative Officer, Comox Valley Regional District, re: Notice of Inaugural CVRD Board Meeting; 115
- 8.2 Bill Bennett, Minister of Community, Sport and Cultural Development re: Follow up from UBCM meeting; 117
- 8.3 Larry Jangula, Mayor, City of Courtenay re: Erosion and Sediment Control Bylaw; 121

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| 8.4 | Rosemary Bonanno, Executive Director, Vancouver Island Regional Library re: Appointment to the 2013 Vancouver Island Regional Library Board | 122 |
| 8.5 | Rosemary Bonanno, Executive Director, Vancouver Island Regional Library re: Facility Policy Process | 128 |
| 8.6 | Adrian Maas, Director of Finance, Vancouver Island Regional Library re: Library Budget and Levy to Members | 134 |

9. New Business

- 9.1 Committee of the Whole meeting Monday, December 17th, 2012 at 5:30pm in the Village Council Chambers: Official Community Plan, Review and Revise, Stantec Consulting Ltd., Planning Process.

Recommend THAT Council hold a Committee of the Whole meeting on Monday, December 17th, 2012 at 5:30pm in the Village Council Chambers: Official Community Plan, Review and Revise, Stantec Consulting Ltd., Planning Process.

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| 9.2 | Cumberland Lake Park & Campground Yearly Plan | 145 |
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Recommend THAT Council receive the Cumberland Lake Park & Campground Yearly Plan for information.

10. Notices, Motions and Amendments

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Christmas hours & closures

11. Question Period

12. Closed Portion

Recommend THAT pursuant to Section 90 (1) of the Community Charter Council close the meeting to the public to consider:

- ***labour relations or other employee relations; and***
- ***negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.***

13. Adjournment