

REGULAR AGENDA

22/2014/R



The Corporation of the Village of Cumberland

Regular Council Meeting
September 8th, 2014 at 5:30 p.m.
Village Council Chambers

1. Approval of Agenda

- 1.1 Agenda for regular council meeting, September 8th, 2014
Recommend THAT Council approve the agenda for the regular council meeting, September 8th, 2014.

2. Adoption of Minutes

- 2.1 Minutes of the council meeting held August 11th, 2014 1
Recommend THAT Council approve the minutes of the council meeting held August 11th, 2014.
- 2.2 Minutes of the special council meeting held August 25th, 2014 9
Recommend THAT Council approve the minutes of the special council meeting held August 25th, 2014.

3. Delegations

- 3.1 Tom Sparrow, Chief Project Engineer, North Island Hospitals Project 11
• North Island Hospital Project Update
Recommend THAT Council receive the delegation of Tom Sparrow, Chief Project Engineer, North Island Hospitals Project re: North Island Hospital Project Update.
- 3.2 Mike Tymchuk, Riders Pizza 12
• Sidewalk Cafe Proposal at #2 2730 Dunsmuir Avenue
Recommend THAT Council receive the delegation of Mike Tymchuk, Riders Pizza re: Sidewalk Cafe Proposal at #2 2730 Dunsmuir Avenue.

4. Unfinished Business

- 4.1 Dave Petryk, Jody Young and Lana Kingston, Tourism Vancouver Island Vancouver Island and the Sunshine Coast, Hiking Trails Strategy – Phase 1. 16

Recommend THAT Council provide direction on whether or not to contribute \$2,500 to support the first phase of the Vancouver Island and Sunshine Coast, Hiking Trails Strategy.

5. Correspondence

6. Reports

- 6.1 South Sewer Project-Governance Update 18
Prepared by Sundance Topham, Chief Administrative Officer
Recommend THAT the South Sewer Project – Governance Update report be received for information.

- 6.2 Parks and Recreation Facility Grant in Aid Program. 41
Prepared by Kevin McPhedran, Parks and Outdoor Recreation Coordinator
i) Recommend THAT Council receive the Parks and Recreation Facility Grant in Aid Program report.
ii) Recommend THAT Council provide staff with direction on the future of the program.

- 6.3 CVRD Referral Report: Rural Comox Valley Official Community Plan 59
(Copies of the OCP available for review in Council reader)
Prepared by Judith Walker, Senior Planner
i) Recommend THAT Council receive the CVRD Referral Report: Rural Comox Valley Official Community Plan for information.
ii) Recommend THAT Council provide staff with specific comments on the Rural Comox Valley Official Community Plan to forward to the CVRD.

- 6.4 Village of Cumberland Entrance Sign Status Report 65
Prepared by Judith Walker, Senior Planner
i) Recommend THAT Council receive the Village of Cumberland Entrance Sign Status report.
ii) Recommend THAT Council provides direction to staff on the entrance sign.

- 6.5 Foggy Mountain Fall Fair Street Closure Request 67
Prepared by Jaclyn Casler, Deputy Corporate Officer
i) Recommend THAT Council receive the Foggy Mountain Fall Fair Street Closure Request report.
ii) Recommend THAT Council approve the closure of First Street between Dunsmuir and Penrith for the hours of 9:00am to 5:00pm on Saturday, October 4th, 2014 for festival activities.
- 6.6 Banner Hanging on Cumberland Road 71
Prepared by Jaclyn Casler, Deputy Corporate Officer
i) Recommend THAT Council receive the Banner Hanging on Cumberland Road report.
ii) Recommend THAT Council provide direction on how to process these requests, and whether a formal policy is required.
- 6.7 Comox Lake Road Funding Options 73
Prepared by Rob Crisfield, Manager of Operations
i) Recommend THAT Council receive the Comox Lake Road Funding Options report.
ii) Recommend THAT Council approve the expenditure of funds in the amount of \$400,000 in the 2015 capital budget to commence work on the slope stabilization of Comox Lake Road.
iii) Recommend THAT Council provide staff with direction on which funding sources it wishes to use, based on the information provided in the attached memorandum.
iv) Recommend THAT Council direct staff to bring forward an amendment to the 2015 year of the 2014-2018 Financial Plan bylaw to reflect this expenditure.
- 6.8 Cumberland Road and Bevan Road Design Award 80
Prepared by Rob Crisfield, Manager of Operations
Recommend THAT Council receive the Cumberland Road and Bevan Road Design report for information.
- 6.9 August 2014 Recreation Department Report 82
Prepared by Leah Knutson, Manager of Recreation
• August 2014 Parks and Outdoor Recreation Report
Recommend THAT Council receive the August 2014 Recreation Department Report for information.

- 6.10 August 2014 Protective Services Report 86
Prepared by Mike Williamson, Manager of Protective Services
• August 2014 Bylaw Enforcement Report
Recommend THAT Council receive the August 2014 Protective Services Report for information.
- 6.11 August 2014, Operations Department Report 91
Prepared by Rob Crisfield, Manager of Operations
• Planning Report for August 2014
• Public Works Report for August 2014
Recommend THAT Council receives the August 2014 – Operations Department Report for information.
- 6.12 August 2014, Administration Department Report 100
Prepared by Michelle Mason, Financial Officer
Recommend THAT Council receive the August 2014 Administration Department Report for information.
- 6.13 August 2014, Chief Administrative Officer Report 103
Prepared by Sundance Topham, Chief Administrative Officer
Recommend THAT Council receive the August 2014 Chief Administrative Officer Report for information.
- 6.14 Council Reports 105
6.14.1 Mayor Leslie Baird
6.14.2 Councillor Conner Copeman – Oral Report
6.14.3 Councillor Kate Greening – Oral Report
6.14.4 Councillor Roger Kishi
6.14.5 Councillor Gwyn Sproule
Recommend THAT the Council reports be received.
7. Bylaws
- 7.1 Municipal Ticket Information Bylaw No. 997, 2014 108
i) ***Recommend THAT Council receive the Municipal Ticket Information Bylaw No. 997, 2014 report.***
ii) ***Recommend THAT Council give first, second and third reading to Municipal Ticket Information Bylaw No. 997, 2014.***

- 7.2 Permissive Tax Exemptions 2015 Bylaw No. 1010, 2014 124
Prepared by Michelle Mason, Financial Officer
- i) ***Recommend THAT Council receive the 2015 Permissive Tax Exemptions report for information.***
 - ii) ***Recommend THAT Council give first reading to the “Permissive Tax Exemption 2015 Bylaw No. 1010, 2014” and that Council direct staff to give notice of the proposed bylaw as required by section 227 of the Community Charter.***
8. **Consent Calendar** 128
All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.
- 8.1 James Warren, Corporate Legislative Officer, Comox Valley Regional District re: Bylaw No. 325 – Crime Stoppers grant contribution service establishment bylaw;
- 8.2 Frank van Gisbergen, Chair, Comox Valley Airport Commission re: Nominating Entities Agenda.
- 8.3 Emergency Resolution – 2014 UBCM Convention re: District of Taylor Resolution.
Recommend THAT the Consent Calendar be received.
9. **New Business**
10. **Notices, Motions and Announcements**
Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.
- Reminder of Stage 2 Water Restrictions
11. **Question Period**
12. **Closed Portion**
Recommend THAT pursuant to Section 90 (1) of the Community Charter Council close the meeting to the public to consider:
- (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

13. Adjournment