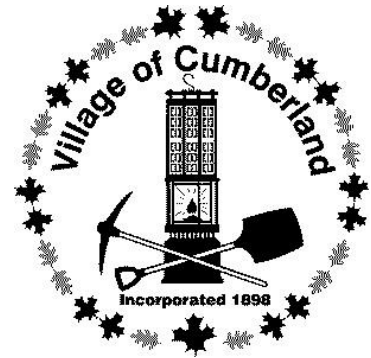


REGULAR AGENDA

25/2014/R



The Corporation of the Village of Cumberland

Regular Council Meeting
October 14th, 2014 at 5:30 p.m.
Village Council Chambers

1. Approval of Agenda

- 1.1 Agenda for regular council meeting, October 14th, 2014.
Recommend THAT Council approve the agenda for the regular council meeting, October 14th, 2014.

2. Adoption of Minutes

- 2.1 Minutes of the council meeting held September 29th, 2014 1
Recommend THAT Council approve the minutes of the council meeting held September 29th, 2014.
- 2.2 Minutes of the Heritage Advisory Commission meeting held October 6th, 2014. 11
Recommend THAT Council receive the minutes of the Heritage Advisory Commission meeting held October 6th, 2014 for information.

3. Delegations

- 3.1 Jean Cameron, Chairperson, Motorcycle Roundup Association 13
• Motorcycle Roundup Changes
Recommend THAT Council receive the delegation of Jean Cameron, Chairperson, Motorcycle Roundup Association re: Motorcycle Roundup Changes.
- 3.2 Helen Furgale, Chair, and Dianne Hawkins, President and CEO, Comox Valley Chamber of Commerce 14
• Comox Valley Chamber of Commerce Governance Review Task Force
Recommend THAT Council receive the delegation of Helen Furgale, Chair, and Dianne Hawkins, President and CEO, Comox

***Valley Chamber of Commerce re: Comox Valley Chamber of
Commerce Governance Review Task Force.***

- 4. Unfinished Business**
- 4.1 Tasha Page, Settlement Coordinator, Immigrant Welcome Centre, 16
Immigrant issues and the Local Immigrant Partnership initiative
**Recommend THAT Council provide direction regarding
participation in the Local Immigrant Partnership initiative.**
- 4.2 Cemetery Master Plan, prepared by Lees and Associates, Cemetery 17
Planners
**Recommend THAT Council receive the Cemetery Master Plan,
prepared by Lees and Associates, Cemetery Planners.**
- 5. Correspondence**
- 5.1 Christy Clark, Premier, Province of British Columbia, Board Member, 116
British Columbia Achievement Foundation
• 2015 British Columbia Community Achievement Awards
**Recommend THAT Council receive the correspondence from
Christy Clark, Premier, Province of British Columbia, Board
Member, British Columbia Achievement Foundation re: 2015
British Columbia Community Achievement Awards.**
- 5.2 W.H. (Wes) Shoemaker, Deputy Minister, Ministry of Environment 121
• Export of Raw Bitumen on the Coast of British Columbia
**Recommend THAT Council receive the correspondence from
W.H. (Wes) Shoemaker, Deputy Minister, Ministry of
Environment re: Export of Raw Bitumen on the Coast of British
Columbia.**
- 5.3 Joe Rodger, Poppy Chairperson, The Royal Canadian Legion Branch 125
No. 28
• Remembrance Day Parade and Service
**Recommend THAT Council receive the correspondence from Joe
Rodger, Poppy Chairperson, The Royal Canadian Legion Branch
No. 28 re: Remembrance Day Parade and Service.**
- 6. Reports**
- 6.1 Cumberland Lake Park: 2015 Park Operations 126
Prepared by Kevin McPhedran, Parks and Outdoor Recreation
Coordinator

- i) Recommend THAT Council receive the Cumberland Lake Park: 2015 Park Operations report.*
 - ii) Recommend THAT Council direct staff to await the completion of the ongoing Cumberland Lake Park Master Planning process prior to determining the preferred operating model for 2015 Park operations and beyond.*

- 6.2 Application for Development Variance Permit – 2738 Maryport Avenue 129
Prepared by Joanne Rees, Planner
 - i) Recommend THAT Council receive the report “Application for Development Variance Permit – 2738 Maryport Avenue.”*
 - ii) Recommend THAT Council grant the Development Variance Permit (File 2014-04-DV) for property legally described as Lot 1, District Lot 21, Nelson District, Plan 522A (2738 Maryport Avenue) to vary Section 5.1(3)(b) Siting of Principal Buildings and Structures the required rear yard setback shall be no closer than 3.0metres (10.0feet) for the construction of a two storey garage/suite in accordance with the drawing attached to the Development Variance Permit as Schedule A.*

- 6.3 Village of Cumberland Highway Entrance Sign Status Report 134
Prepared by Judy Walker, Senior Planner
 - i) Recommend THAT Council receive the Village of Cumberland Highway Entrance Sign Status Report for information.*
 - ii) Recommend THAT Council defer the project to 2015 for budget consideration.*

- 6.4 Litter Collection Program Update 136
Prepared by Rachel Parker, Deputy Corporate Officer
 - i) Recommend THAT Council receive the Litter Collection Program Update report.*
 - ii) Recommend THAT Council consider the expansion of the litter collection program to other arterial and collector roads, and trails.*

- 6.5 Road Closure for Fire Chief McClure Service 139
Prepared by Rachel Parker, Deputy Corporate Officer
 - i) Recommend THAT Council receive the Road Closure for Fire Chief McClure Service report.*
 - ii) Recommend THAT Council approve the closure of Dunsmuir Avenue between First Street and Egremont Road on October*

***18, 2014 from 10 a.m. to 11 a.m., and from noon to 12:30 p.m.
for the funeral service of Fire Chief Ken McClure.***

- 6.6 Cumberland Creek Dam #2 Design Work 141
Prepared by Rob Crisfield, Manager of Operations
i) Recommend THAT Council receive the Cumberland Creek Dam #2 Design Work report.
ii) Recommend THAT Council approve the engagement of Tetra Tech (EBA) for the pre-design work and detailed design of the Cumberland Creek Dam #2 for the seismic stability upgrade.
- 6.7 Municipal Auditor Appointment for the 2014-2016 Year-ends 144
Prepared by Michelle Mason, Financial Officer
i) Recommend THAT Council receive the Municipal Auditor Appointment for the 2014-2016 Year-ends report.
ii) Recommend THAT Council appoints the audit firm of BDO Canada LLP for the 2014-2016 financial years.
- 6.8 Fortis Gas Operating Agreement – New Operating Fees 147
Prepared by Sundance Topham, Chief Administrative Officer
i) Recommend THAT Council receive the Fortis BC Gas Operating Agreement – New Operating Fees report.
ii) Recommend THAT Council endorse the AVICC recommended Gas Operating Agreement in the format as attached.
- 6.9 September 2014 Recreation Department Report 179
Prepared by Leah Knutson, Manager of Recreation
 - September 2014 Parks and Outdoor Recreation Report***Recommend THAT Council receive the September 2014 Recreation Department Report for information.***
- 6.10 September 2014 Protective Services Report 183
Prepared by Mike Williamson, Manager of Protective Services
 - September 2014 Bylaw Enforcement Summary Report***Recommend THAT Council receive the September 2014 Protective Services Report for information.***
- 6.11 September 2014, Operations Department Report 188
Prepared by Rob Crisfield, Manager of Operations
 - Planning Report for September 2014
 - Public Works Report for September 2014

***Recommend THAT Council receives the September 2014 –
Operations Department Report for information.***

- 6.12 September 2014, Administration Department Report 196
Prepared by Michelle Mason, Financial Officer
***Recommend THAT Council receive the September 2014
Administration Department Report for information.***
- 6.13 September 2014, Chief Administrative Officer Report 199
Prepared by Sundance Topham, Chief Administrative Officer
***Recommend THAT Council receive the September 2014 Chief
Administrative Officer Report for information.***
- 6.14 Council Reports
- 6.14.1 Mayor Leslie Baird 201
- 6.14.2 Councillor Conner Copeman
- 6.14.3 Councillor Kate Greening – Verbal Report
- 6.14.4 Councillor Roger Kishi 205
- 6.14.5 Councillor Gwyn Sproule 206
Recommend THAT the Council reports be received.
- 7. Bylaws**
- 7.1 Water Rates Amendment Bylaw No. 1011, 2014 and Sanitary Sewer 207
Rates Amendment Bylaw No. 1012, 2014.
***i) Recommend THAT Council receive the Water Rates
Amendment Bylaw No. 1011, 2014 and Sanitary Sewer Rates
Amendment Bylaw No. 1012, 2014 report for information.***
***ii) Recommend THAT Council give first and second reading to
“Water Rates Amendment Bylaw No. 1011, 2014” and to
“Sanitary Sewer Rates Amendment Bylaw No. 1012, 2014”.***
- 7.2 Village of Cumberland Parks and Greenways Master Plan Bylaw No. 216
998, 2014
***i) Recommend THAT Council receive the Bylaw No. 998, 2014 –
Parks & Greenways Master Plan Bylaw report.***
***ii) Recommend THAT Council give second and third reading to
“Village of Cumberland Parks and Greenways Master Plan
Bylaw No. 998, 2014”.***
- 7.3 Permissive Tax Exemption 2015 Bylaw No. 1010, 2014 258

Recommend THAT Council adopt the "Permissive Tax Exemption 2015 Bylaw No. 1010, 2014".

8. Consent Calendar

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar.

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Reminder of Water Restrictions – Village of Cumberland

11. Question Period

12. Closed Portion

Recommend THAT pursuant to Section 90 (1) of the Community Charter Council close the meeting to the public to consider:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interest of the municipality.

13. Adjournment