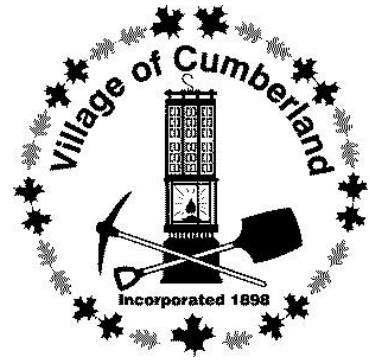


# REGULAR MINUTES

2/2015/R



## The Corporation of the Village of Cumberland

### Regular Council Meeting January 12<sup>th</sup>, 2015 at 5:30 p.m. Village Council Chambers

#### **Council Present:**

Mayor Leslie Baird  
Councillor Jesse Ketler  
Councillor Roger Kishi  
Councillor Gwyn Sproule  
Councillor Sean Sullivan

#### **Staff Present:**

Sundance Topham, Chief Administrative Officer  
Michelle Mason, Financial Officer  
Rachel Parker, Deputy Corporate Officer  
Rob Crisfield, Manager of Operations  
Leah Knutson, Manager of Recreation  
Judith Walker, Senior Planner  
Joanne Rees, Planner

The meeting was called to order at 5:30 p.m.

#### **1. Approval of Agenda**

- 1.1 Agenda for regular council meeting, January 12<sup>th</sup>, 2015.

Motion 15-1

**Kishi/Sproule**

THAT Council approve the agenda for the regular council meeting of January 12<sup>th</sup>, 2015 with the removal of item 6.4, Skatepark Park Project, and the addition of Braidwood Housing Project as item 9.1 and Comox Lake Road closure under item 10.

**Carried Unanimously**

#### **2. Adoption of Minutes**

- 2.1 Minutes of the committee of the whole meeting held December 5<sup>th</sup>, 2014  
2.2 Minutes of the council meeting held December 8<sup>th</sup>, 2014  
2.3 Minutes of the village hall meeting held January 5<sup>th</sup>, 2015

Motion 15-2

**Sproule/Kishi**

THAT Council approve the minutes of the committee of the whole meeting held December 5th, 2014; the minutes of the council meeting held

December 8<sup>th</sup>, 2014; and the minutes of the village hall meeting held January 5<sup>th</sup>, 2015.

**Carried Unanimously**

**3. Delegations**

None

**4. Unfinished Business**

None

**5. Correspondence**

None

**6. Reports**

6.1 Coal Valley Estates Phase 5a and 6 Environmental and Wildfire Development Permit for Subdivision

Motion 15-3

**Kishi/Sproule**

THAT Council receive the “Coal Valley Estates Phases 5a and 6 Environmental Protection and Wildfire Urban Interface Development Permit for Subdivision” report dated January 3, 2015.

**Carried Unanimously**

Motion 15-4

**Kishi/Sproule**

THAT Council table the Development Permit (File 2014-03-DP) for ONLY THAT PART OF property legally described as District Lot 24, Nelson District, Except Parts in Plans 21RW, 522E, 3130, 3268, 4222, 4661, , 4824, 4869, 6793, 6794, 11068, 12569, 13409, 13580, 13640, 14028, 15750, 23224, 19381, 19382, 19383, 20746, 21025, 22199, 23092, 23237, 23600, 23685, 24001, 24314, 24868, 25906, 26084, 26131, 26455, 26629, 26885, 27337, 27857, 29860, 30068, 30809, 32692, 35790, 36785, 35098, 50021, VIP64656, VIP65968, VIP65482, VIP67269, VIP71673, and except Parcel A (DD 27356N) and Parcel B (DD M7897) and except Parts in Plans VIP72020, VIP72022, VIP73804, VIP74156, VIP75434, EPP15708, EPP17313, EPP18594, and EPP20118 AS SHOWN ON THE SCHEDULES A AND B AS PHASES 5A AND 6 to the draft Development Permit dated January 7, 2015. (Coal Valley Estates) ONLY for the purposes of subdivision and related residential development of Phase 5a (32 lots) and Phase 6 (27 lots), and

refer this Permit to the next meeting of the Advisory Planning Commission for their comments.

**Carried Unanimously**

Council Sullivan left the meeting at 5:40 p.m. as he would be working on the Waverly Hotel & Pub project if approved.

- 6.2 The Waverly Hotel & Pub: Application for Heritage Alteration Permit & Development Variance Permit

Motion 15-5

**Ketler/Sproule**

THAT Council receive the Waverly Hotel & Pub: Application for Heritage Alteration Permit & Development Variance Permit report.

**Carried Unanimously**

Motion 15-6

**Sproule/Kishi**

THAT Council refer the Waverly Hotel & Pub application for heritage alteration permit and development variance permit to the Advisory Planning Commission and the Heritage Commission.

**Carried Unanimously**

Councillor Sullivan returned to the meeting at 5:44 p.m.

- 6.3 Carlisle Land Subdivision – Naming the Park

Motion 15-7

**Sproule/Kishi**

THAT Council receive the “Carlisle Lane Subdivision – Naming the Park” report dated December 15, 2014.

**Carried Unanimously**

Motion 15-8

**Ketler/Sproule**

THAT Council accept the Carlisle Lane subdivision developer’s chosen name of “Ravenwood” for the park dedicated as part of subdivision EPP39735 (Carlisle Lane Phase 1).

**Carried Unanimously**

- 6.4 Skatepark Park Project: Province of BC *Job Creation Partnership*  
Funding Opportunity  
This report was removed from the agenda.

- 6.5 Sidewalk Café Report  
Motion 15-9  
**Kishi/Ketler**  
THAT Council receive the Sidewalk Café Report for information.  
**Carried Unanimously**

Motion 15-10  
**Sproule/Kishi**  
THAT Council direct staff to develop a policy to permit sidewalk cafés including application, permit and conditions based on this report and to proceed with public consultation of the policy; THAT Council refer the report to the Advisory Planning Commission and the Heritage Commission; and THAT Council direct staff to bring back the policy for consideration with a summary of feedback, incorporating any proposed changes deemed necessary.  
**Carried Unanimously**

- 6.6 TimberWest Road Use Agreements  
Motion 15-11  
**Kishi/Sproule**  
THAT Council receive the TimberWest Road Use Agreement report.  
**Carried Unanimously**

Motion 15-12  
**Sproule/Ketler**  
THAT Council approve a five year road use agreement with TimberWest allowing the Village to travel over their land in order to access Village lands beyond; and THAT Council approve the Village entering into a similar agreement allowing TimberWest to travel over Village land in order to access TimberWest lands beyond.  
**Carried Unanimously**

6.7 Multi Materials BC Contract Renewal

Motion 15-13

**Ketler/Sullivan**

THAT Council receive the Multi Materials BC Contract Renewal report.

**Carried Unanimously**

Motion 15-14

**Kishi/Sullivan**

THAT Council approve a three year term with Multi Material BC starting

April 1, 2015 and expiring March 31, 2018.

**Carried Unanimously**

6.8 Liquid Waste Management Plan Status Update

Motion 15-15

**Kishi/Sproule**

THAT Council receive the Liquid Waste Management Plan (LWMP) Status Update report for information.

**Carried Unanimously**

Motion 15-16

**Kishi/Sproule**

THAT upon resolution of the Village of Cumberland's participation in the South Regional Sewer Project that the Village of Cumberland re-establish

the LWMP Public Advisory Committee (PAC), Technical Advisory

Committee (TAC) and Steering Committees.

**Carried Unanimously**

6.9 December 2014 Recreation Department Report

Motion 15-17

**Ketler/Kishi**

THAT Council receive the December 2014 Recreation Department Report for information.

**Carried Unanimously**

6.10 December 2014 Protective Services Report

Motion 15-18

**Kishi/Sullivan**

THAT Council receive the December 2014 Protective Services Report for information.

**Carried Unanimously**

- 6.11 December 2014, Operations Department Report  
Motion 15-19  
**Ketler/Sproule**  
THAT Council receives the December 2014 – Operations Department Report for information.  
**Carried Unanimously**
- 6.12 December 2014, Administration Department Report  
Motion 15-20  
**Kishi/Ketler**  
THAT Council receive the December 2014 Administration Department Report for information.  
**Carried Unanimously**
- 6.13 December 2014, Chief Administrative Officer Report  
Motion 15-21  
**Ketler/Sullivan**  
THAT Council receive the December 2014 Chief Administrative Officer Report for information.  
**Carried Unanimously**
- 6.14 Council Reports  
6.14.1 Mayor Leslie Baird  
6.14.2 Councillor Jesse Ketler  
6.14.3 Councillor Roger Kishi  
6.14.4 Councillor Gwyn Sproule  
6.14.5 Councillor Sean Sullivan  
Motion 15-22  
**Kishi/Sproule**  
THAT the Council reports be received.  
**Carried Unanimously**
- 7. Bylaws**
- 7.1 Revenue Anticipation Borrowing Bylaw No. 1014, 2015  
Motion 15-23  
**Kishi/Sproule**  
THAT Council receive the “Revenue Anticipation Borrowing Bylaw No. 1014, 2015” report for information.  
**Carried Unanimously**

Motion 15-24

**Ketler/Sullivan**

THAT Council give first, second and third reading to the "Revenue Anticipation Borrowing Bylaw No. 1014, 2015".

**Carried Unanimously**

**8. Consent Calendar**

None

**9. New Business**

9.1 City of Courtenay, Braidwood Housing Project Request for Proposals

Motion 15-25

**Kishi/Sproule**

THAT Council write to the Comox Valley Regional District and the City of Courtenay requesting confirmation that the conditions of the transfer of property and funds from the Comox Valley Regional District to the City of Courtenay for the purpose of developing property as an emergency shelter and/or supportive housing are being followed.

**Carried Unanimously**

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Business Licenses for the 2015 license year can be renewed at the Village office.
- 2015 Dog Licences are available at the Village office for all dogs over three months of age.
- Skatepark Open House on January 15<sup>th</sup>, 2015 at 6:00 p.m. at the old junior school.
- Comox Lake Road will be closed near Lake Park from January 19, 2015 to the end of February for construction.

**11. Question Period**

Questions were received regarding security cameras at Village Park, a recycling depot, the heritage commission, Coal Valley Estates, and the MultiMaterial BC contract.

**12. Closed Portion**

Motion 15-26

Kishi/Sproule

THAT pursuant to Section 90 (1) of the *Community Charter* Council close the meeting to the public to consider negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interest of the municipality.

**Carried Unanimously**

**13. Adjournment**

Kishi/Sproule

THAT Council adjourn the meeting at 8:14 p.m.

**Carried Unanimously**

Certified Correct:

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Mayor

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Corporate Officer