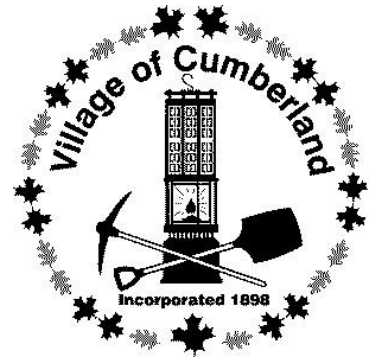


# REGULAR MINUTES

11/2019/R



**The Corporation of the Village of Cumberland  
Regular Council Meeting  
May 13, 2019 at 5:30 p.m.  
Village Council Chambers**

**Council Present:**

Mayor Leslie Baird  
Councillor Vickey Brown  
Councillor Jesse Ketler  
Councillor Gwyn Sproule  
Councillor Sean Sullivan

**Staff Present:**

Sundance Topham, Chief Administrative Officer  
Michelle Mason, Financial Officer/Deputy CAO  
Ken Rogers, Manager of Development Services  
Rachel Parker, Corporate Officer  
Mike Williamson, Manager of Protective Services

Mayor Baird called the meeting to order at 5:30 pm.

**1. Approval of Agenda**

1.1 Agenda for regular Council meeting, May 13, 2019

Motion 19-210

**Ketler/Sullivan**

THAT Council adopt the agenda for the May 13, 2019 regular Council meeting with the addition of late item 6.9.

**Carried Unanimously**

**2. Adoption of Minutes**

2.1 Minutes of the Regular Council meeting held April 23, 2019

Motion 19-211

**Sproule/Ketler**

THAT Council adopt the minutes of the Regular Council meeting held April 23, 2019.

**Carried Unanimously**

- 2.2 Minutes of the Village Hall meeting held April 29, 2019  
Motion 19-212

**Sproule/Sullivan**

THAT Council adopt the minutes of the Village Hall meeting held April 29, 2019.

**Carried Unanimously**

- 2.3 Receipt of Committee Minutes  
Motion 19-213

**Sullivan/Ketler**

THAT Council receive the Minutes of the:

- Accessibility Select Committee meeting held March 18, 2019
- Heritage Commission meeting held February 19, 2019

**Carried Unanimously**

**3. Delegations**

- 3.1 Bobby Heron, Chair Person, Cumberland Community Housing Society  
Motion 19-214

**Ketler/Sullivan**

THAT Council receive the delegation of Cumberland Community Housing Society.

**Carried Unanimously**

**4. Unfinished Business**

None

**5. Correspondence**

- 5.1 Pride Society of the Comox Valley regarding Flag Raising during  
Pride Week

Motion 19-215

**Ketler/Sproule**

THAT Council receive the correspondence from Pride Society of the Comox Valley regarding Flag Raising during Pride Week.

**Carried Unanimously**

Motion 19-216

**Sullivan/Ketler**

THAT Council approve the raising of the Pride Flag at the Village office on July 22, 2019 at 9:00 am until July 29, 2019 and direct staff to assist with coordinating the event.

**Carried Unanimously**

- 5.2 David Frisch, Councillor (City of Courtenay), regarding Bike to Work Week Challenge  
Motion 19-217

**Sullivan/Sproule**

THAT Council receive the correspondence from David Frisch, Councillor (City of Courtenay), regarding the Bike to Work Week Challenge.

**Carried Unanimously**

Motion 19-218

**Ketler/Sproule**

THAT Village, community members and staff, participate in the Bike to Work week challenge for the most kilometres travelled by bike during that week.

**Carried Unanimously**

**6. Reports**

- 6.1 Housing Needs Reports Program Update  
Motion 19-219

**Sproule/Ketler**

THAT Council receive the Housing Needs Reports Update.

**Carried Unanimously**

Motion 19-220

**Brown/Sproule**

THAT Council support the submission of a Housing Needs Reports Program grant application through the Union of BC Municipalities for an amount of \$15,000;

AND THAT Council support the collection of data, analysis of trends and present reports included in the grant application and commit to provide overall grant management;

AND THAT Council approve the expenditure of up to \$15,000, to be funded through UBCM grant funding, for Housing Needs Reports Program;

AND THAT Council direct staff to bring forward an amendment to the adopted 2019-2023 Financial Plan Bylaw No. 1092 to reflect this expenditure.

In favour: Mayor Baird  
Councillor Sullivan  
Councillor Sproule  
Councillor Brown

Opposed: Councillor Ketler

**Carried**

6.2 Temporary Road Closure, BC Bike Race  
Motion 19-221

**Sproule/Sullivan**

THAT Council receive the Temporary Road Closure, BC Bike Race report.

**Carried Unanimously**

Motion 19-222

**Sullivan/Sproule**

THAT Council approve the following temporary road closures:

|                                          |                    |                                                                                                                       |                                                      |
|------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| July 7,<br>2019                          | 6 am to 10 am      | Dunsmuir Avenue between First<br>Street and Third Street                                                              | Race start                                           |
| July 7,<br>2019                          | 8:15 to 9:15<br>am | Dunsmuir Avenue from First<br>Street to the intersection of<br>Sutton/Egremont, and<br>northbound lane of Sutton Road | Race start                                           |
| July 6 at noon to July 8,<br>2019 at 7pm |                    | northbound lane of Sixth Street<br>from Dunsmuir Avenue to<br>Keswick Avenue                                          | Base camp<br>bike wash,<br>etc.                      |
| July 6,<br>2019                          | 9 am to 6pm        | Portion of parking area on<br>Dunsmuir Avenue in front of<br>Village Park                                             | Drop off/<br>pick up of<br>racers at<br>Village Park |
| July 8,<br>2019                          | 9 am to 2:30<br>pm |                                                                                                                       |                                                      |
| July 8,<br>2019                          | 5 pm to 6:30<br>pm | eastbound lane of Dunsmuir<br>Avenue in front of the<br>Cumberland Recreation Centre.                                 | Drop off/<br>pick up of<br>racers                    |

**Carried Unanimously**

6.3 Fire Rescue Services in Outside Areas Policy  
Motion 19-223

**Ketler/Sullivan**

THAT Council receive the Fire Rescue Services in Outside Areas Policy report.

**Carried Unanimously**

Motion 19-224

**Brown/Sproule**

THAT Council adopt Policy 14.2, Fire Rescue Services in Outside Areas Policy.

**Carried Unanimously**

6.4 Community Works Fund 2019 Bonus Payment

Motion 19-225

**Sullivan/Sproule**

THAT Council receive the Community Works Fund 2019 Bonus Payment report.

**Carried Unanimously**

Motion 19-226

**Brown/Sproule**

THAT Council defer making a decision on the additional Community Works Fund 2019 Bonus Payment and consider as part of the 2020 budgeting process.

**Carried Unanimously**

6.5 Wastewater Treatment – 2019 Budget Update

Motion 19-227

**Sproule/Sullivan**

THAT Council receive the Wastewater Treatment – 2019 Budget Update report.

**Carried Unanimously**

Motion 19-228

**Sullivan/Sproule**

THAT Council increase the 2019 Wastewater Budget by up to \$46,750 to be funded through the Sewer Accumulated Surplus to account for extra work required to respond to the Ministry of Environment consideration of the imposition of an Administrative Penalty and the engagement of a biologist to help the Village plan for the migration of the wastewater discharge from a permit to a registration;

AND THAT Council direct staff to bring forward an amendment to the adopted 2019-2023 Financial Plan Bylaw to reflect the increased expenditure, as well as the reallocation and removal of \$100,000 for the stand-alone biochar project.

**Carried Unanimously**

6.6 Corporate Strategic Priorities – Quarterly Update – April 2019

Motion 19-229

**Ketler/Sullivan**

THAT Council receive the Corporate Strategic Priorities Quarterly Update – April 2019 report for information.

**Carried Unanimously**

6.7 Outstanding Action Items

Motion 19-230

**Ketler/Sullivan**

THAT Council receive the Outstanding Action Items report.

**Carried Unanimously**

6.8 Cheque Register – March/April 2019

Motion 19-231

**Sproule/Sullivan**

THAT Council receive the Cheque Register Report for March/April 2019.

**Carried Unanimously**

6.9 Temporary Street Closure, Soap Box Derby

Motion 19-232

**Sullivan/Ketler**

THAT Council receive the Temporary Street Closure, Soap Box Derby report.

**Carried Unanimously**

Motion 19-233

**Sullivan/Ketler**

THAT Council approve a temporary street closure on May 18, 2019 from 9:00 am to 12:00 pm of First Street from Windermere to Penrith Avenue for the Soap Box Derby.

**Carried Unanimously**

**7. Bylaws**

None

**8. Consent Calendar**

None

**9. New Business**

None

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Homelessness and Affordable Housing Committee, May 16 at 9 am
- Accessibility Committee, May 17 at 11 am

**11. Question Period**

Members considered the following questions from members of the public:

- Affordable Housing connected to living wage issue, potential for living wage bylaw for Village to pay contractors discussed at local government level, for example New Westminster
- Could consult with audio specialists before considering new system for Cumberland Recreation Centre
- Fund Museum project with Community Works Funds

**13. Closed Portion**

**Sproule/Brown**

THAT pursuant to section 90 of the Community Charter Council close the meeting to the public at 7:04 pm to consider:

- personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity
- the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party

**Carried Unanimously**

**12. Adjournment**

**Ketler/Sproule**

THAT Council adjourn the open portion of the meeting at 7:04 pm.

**Carried Unanimously**

**Ketler/Sullivan**

THAT Council adjourn the closed portion of the meeting at 8:16 pm

**Carried Unanimously**

Certified Correct:

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Mayor

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Corporate Officer