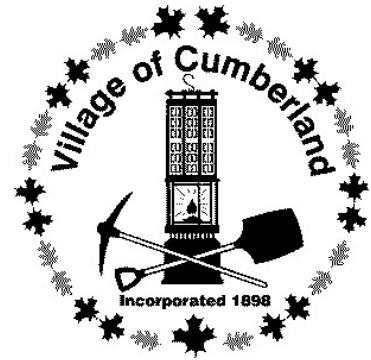


REGULAR AGENDA

29/2019/R



The Corporation of the Village of Cumberland

Regular Council Meeting
October 28, 2019 at 5:30 p.m.
Village Council Chambers

*We are honoured to gather on the unceded traditional territory
of the K'ómoks First Nation.*

1. Approval of Agenda

- 1.1 Agenda for regular Council meeting, October 28, 2019
Recommend THAT Council adopt the agenda for the October 28, 2019 Regular Council meeting.

2. Adoption of Minutes

- 2.1 Minutes of the Regular Council meeting held October 15, 2019 1
Recommend THAT Council adopt the minutes of the Regular Council meeting held October 15, 2019.
- 2.2 Minutes of the Special Council meeting held October 17, 2019 8
Recommend THAT Council adopt the minutes of the Special Council meeting held October 17, 2019.
- 2.3 Receipt of Committee Minutes: 9
Recommend THAT Council receive the following meeting minutes:
- ***Accessibility Committee meeting held September 16, 2019.***
 - ***Advisory Planning Commission meeting held September 12, 2019.***

3. Delegations

- 3.1 Meaghan Cursons, Kera McHugh, Megan Trumble, Bobby Herron, Sarah Hampton, Elevate 15
Recommend THAT Council receive the delegation of Meaghan Cursons, Elevate, regarding the Cumberland Summer Concert Series.

4. Unfinished Business

- 4.1 Tonya Lowe, President; Dawn Schonberg, Team Member and Michelle Sandiford, Vice President of the Brick House Betties (BHB) Roller Derby regarding Non-profit gym rental fee increase. 16
Recommend THAT Council direct staff to prepare a report on recreation facility fee bylaw structures and rates.

5. Correspondence

- 5.1 Sue Loveless, Executive Director, Cumberland Community School Society, regarding request for letter of support for gaming funding. 19
- i. ***Recommend THAT Council receive the correspondence from Sue Loveless, Executive Director, Cumberland Community School Society, regarding request for letter of support for gaming funding.***
 - ii. ***Recommend THAT Council provide a letter of support for the Cumberland Community School Society for an application for gaming funding.***

6. Reports

- 6.1 Comox Valley Regional District, Official Community Plan Bylaw No. 337, 2014 Amendment Referral 21
Prepared by Ken Rogers, Manager of Development Services
- i. ***Recommend THAT Council receive the Comox Valley Regional District OCP Bylaw No. 337, 2014 Amendment Referral report.***
 - ii. ***Recommend THAT Council direct staff to provide the following comments to the Comox Valley Regional District OCP Bylaw No. 337, 2014 Amendment Referral: THAT the Council for the Village of Cumberland supports the proposed OCP Bylaw No. 337, 2014 under File 3350—20/CP 1CV 19.***
- 6.2 Fire Hall Project, Alternative Approval Process Update 38
Prepared by Rachel Parker, Corporate Officer
- i. ***Recommend THAT Council receive the Fire Hall Project, Alternate Approval Process Update report.***
 - ii. ***Recommend THAT Council rescind the following resolution made September 30, 2019:***

THAT Council establish the deadline of December 2, 2019 for receiving elector responses, establish the elector response form as presented for a single elector response, and make the determination that the total number of electors of the Village of Cumberland is 3100 electors for the alternate approval process for "Fire Hall Loan Authorization Bylaw No. 1122, 2019".

- iii. Recommend THAT Council establish the deadline of December 13, 2019 for receiving elector responses, establish the elector response form as presented for a single elector response, and make the determination that the total number of electors of the Village of Cumberland is 3100 electors for the alternate approval process for "Fire Hall Loan Authorization Bylaw No. 1122, 2019".***

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| 6.3 | Subdivision 2019-07-SV (Bevan Road) Trail Consideration Report
Prepared by Ken Rogers, Deputy Approving Officer | 44 |
| <i>i. Recommend THAT Council receive Subdivision 2019-07-SV (Bevan Road) Trail Consideration Report</i> | | |
| <i>ii. Recommend THAT Council provide the Deputy Approving Officer with information relating to staff direction regarding Parks & Greenways Parks Master Plan Bylaw No. 998, 2014"</i> | | |
| | | |
| 6.4 | Rotary "Path to Recreation" Trail Proposal Update and Orchard Trail Improvement Project Proposal
Prepared by Kevin McPhedran, Parks and Outdoor Recreation Coordinator | 51 |
| <i>i. Recommend THAT Council receive the Rotary "Path to Recreation" Trail Proposal Update and Orchard Trail Improvements Project Proposal report.</i> | | |
| <i>ii. Recommend THAT Council direct staff to enter into an Orchard Trail Improvement Project Partnership Agreement with the Rotary Club Cumberland Centennial and authorize the Chief Administrative Officer to execute the Agreement.</i> | | |
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| 6.5 | Temporary Street Closure, Halloween Parade
Prepared by Rachel Parker, Corporate Officer | 64 |
| <i>i. Recommend THAT Council receive the Temporary Street Closure, Halloween Parade report.</i> | | |

- li Recommend THAT Council approve the closure of Dunsmuir Avenue from First Street to Fourth Street on October 31, 2019 From 3:50 pm to 6 pm for the Halloween Parade.*

6.6 Council Member Appointments

67

Prepared by Rachel Parker, Corporate Officer

- i. Recommend THAT Council receive the Council Member Appointments report.*
- ii. Recommend THAT Council appoint*
- (a) Councillor Ketler as director to the Comox Valley Regional District Board and primary representative on the*
 - Comox Valley Regional District Board*
 - Comox Valley Sports Centre Commission*
 - (b) Councillor Sullivan as alternate director to the Comox Valley Regional District Board and primary representative on the*
 - Comox Strathcona Regional Hospital District Board*
 - Comox Strathcona Waste Management Board*
 - (c) Councillor Ketler as liaison and Councillor Brown as alternate liaison to the Comox Valley Regional District, Integrated Regional Transportation Select Committee.*
 - (d) Councillor Ketler as advisory participant representative to the Comox Valley Coalition to End Homelessness.*
 - (e) Councillor Brown as director and Councillor Sullivan as alternate director to the Comox Valley Community Justice Centre Board.*
 - (f) Mayor Baird to the Island Coastal Economic Trust, North Island-Sunshine Coast Regional Advisory Committee.*
 - (g) Councillor Brown as director, and Councillor Sproule as alternate director to the Vancouver Island Regional Library Board commencing November 1, 2019.*
 - (h) Councillor Brown as member and Councillor Sullivan as alternate to the Accessibility Select Committee.*

(i) Councillor Sullivan as member and Councillor Brown as alternate to the Economic Development Steering Committee.

(j) Councillor Sproule as member and Councillor Ketler as alternate to the Heritage Committee.

(k) Councillor Ketler as member and Mayor Baird as alternate to the Homelessness and Affordable Housing Select Committee.

(l) Councillor Sullivan as member and Councillor Brown as alternate to the Wastewater Advisory Committee.

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| 6.7 | 2020 Council Meeting Schedule
Prepared by Rachel Parker, Corporate Officer | 70 |
| | <i>i. Recommend THAT Council receive the 2020 Council Meeting Schedule report.</i> | |
| | <i>ii. Recommend THAT Council approve the 2020 Council Meeting Schedule and direct staff to give public notice of the availability of the annual schedule.</i> | |
| 6.8 | Financial Performance Report – Third Quarter 2019
Prepared by Michelle Mason, Chief Financial Officer/Deputy CAO | 73 |
| | <i>i. Recommend THAT Council receive the Financial Performance Report – Third Quarter 2019 report for information.</i> | |
| 6.9 | Report on meeting with Executive Director of the Co-operative Housing Federation of BC
Prepared by Jesse Ketler, Councillor, Village of Cumberland | 81 |
| | <i>i. Recommend THAT Council receive the report on the Co-operative Housing Federation of BC.</i> | |
| | <i>ii. Recommend THAT Council direct staff to prepare a list of possible publicly-owned sites within the Village of Cumberland that could be further evaluated by Co-operative Housing Federation of BC, for the feasibility of a Co-op Housing project.</i> | |

7. Bylaws

8. Consent Calendar

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered immediately after the adoption of the Consent Calendar

- Committee of the Whole budget meeting, November 1 at 9 am
- Heritage Committee, November 4 at 5:30 pm

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

11. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

12. Closed Portion

Recommend THAT pursuant to Section 90 of the Community Charter Council close the meeting to the public to consider:

- ***the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;***
- ***law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;***

13. Adjournment