

COUNCIL REPORT



REPORT DATE: October 28, 2019

MEETING DATE: October 28, 2019

File No. 4520-70-20

TO: Mayor and Councillors

FROM: Rachel Parker, Corporate Officer

SUBJECT: Temporary Street Closure, Remembrance Day Service

RECOMMENDATIONS

- i. THAT Council receive the Temporary Street Closure, Remembrance Day Service report.
- ii. THAT Council approve the temporary closure of Dunsmuir Avenue from Second Street to Sixth Street, and Third Street from Dunsmuir south to the alley, on November 11, 2019 from 9:45 to 11:45 am for the Remembrance Day parade and service.

PURPOSE

The purpose of this report is to update Council on the road closure request for the Remembrance Day parade and ceremony and to confirm Council's approval for the additional road closure area.

BACKGROUND

On September 30, 2019 Council approved a temporary road closure of Dunsmuir Avenue from Third to Fifth Streets from 10:30 am to 11:30 am for the annual Remembrance Day parade and ceremony. Since the original request from the Cumberland Legion, this year's event has expanded and the Legion is requesting a larger road closure area.

The expansion area includes Dunsmuir Avenue from Second Street to Third Street, and Fifth Street to Sixth Street. It also includes Third Street from Dunsmuir to the alley towards Derwent Avenue. Staff are planning to provide advance written notice to residents and to some businesses along the new closure area. Detour signage will be placed at Fourth and Penrith. The closure west of Fourth Street will commence at 9:45, rather than 10:30 am, and will re-open after the parade passes through at approximately 10:45 am. Barricades will be placed at all road closure locations, except where Cumberland Fire Rescue will station fire trucks to block traffic on Dunsmuir at Fourth and Sixth Street. These two blocks will remain closed during the service until approximately 11:45 pm. A map of the new closure area is shown below.



BC Transit, BC Ambulance, Comox Valley RCMP, Cumberland Fire Rescue, and Public Works will be notified of the closure.

FINANCIAL IMPLICATIONS

The Village has a \$310 budget under its Community Events Service to provide staff support for the service, either for setting out barricades for the outdoor service or assisting with the service at the Cumberland Recreation Centre as the facility is normally closed to the public on stat holidays.

The facility fee is exempted in Council's Fees Bylaw.

OPERATIONAL IMPLICATIONS

The Remembrance Day closure requires the Village to make arrangements for inclement weather, including booking the Recreation Centre and tentatively scheduling staff. Staff will have to provide some written notice in the expanded closure area.

STRATEGIC OBJECTIVE

None

ATTACHMENTS

None

CONCURRENCE

Rob Crisfield, Manager of Operations

Mike Williamson, Manager of Protective Services

RC

MW

OPTIONS

1. THAT Council approve the temporary closure of Dunsmuir Avenue from Second Street to Sixth Street on November 11, 2019 from 9:45 to 11:45 am for the Remembrance Day parade and service.
2. Any other action deemed appropriate by Council.

Respectfully submitted,

Rachel Parker

Rachel Parker
Corporate Officer

Tanalee Hesse

Tanalee Hesse
Chief Administrative Officer