REGULAR AGENDA

7/2020/R

The Corporation of the Village of Cumberland

Regular Council Meeting
April 6, 2020 at 5:30 p.m.
Village Council Chambers

We are honoured to gather on the unceded traditional territory of the K'ómoks First Nation.

This meeting to be held through electronic facilities as authorized under Order M083 of the Minister of Public Safety and Solicitor General during the declaration of a state of emergency made March 18, 2020 in order to conduct business in accordance to public health advisories related to the COVID-19 pandemic.

The meeting will be live streamed via https://cumberland.ca/meetings/6-20-r/

1. Approval of Agenda

1.1 Agenda for regular Council meeting, April 6, 2020

Recommend THAT Council approve the agenda for the April 6, 2020 Regular Council meeting.

2. Adoption of Minutes

2.1 Adoption of Minutes 1

Recommend THAT Council adopt the following meeting minutes:

- ***March 9, 2020 Regular Council Meeting***
- ***March 23, 2020 Special Council Meeting***

3. Delegations

4. Unfinished Business

5. Correspondence

6. Reports

6.1 Mayor's Message

Recommend THAT Council receive the verbal report from Mayor Baird.

6.2 Update on Response to COVID-19 8

Prepared by Clayton Postings, Chief Administrative Officer

Recommend THAT Council receive the Update on Response to COVID-19 report.

6.3 2020 Community Grant Program 11

Prepared by Rachel Parker, Corporate Officer

i. Recommend THAT Council receive the 2020 Community Grant report.

ii. Recommend THAT Council consider allocating Community Grant Program funding toward COVID-19 response activities.

6.4 Committee of the Whole meeting, April 27, 2020 18

Prepared by Rachel Parker, Corporate Officer

i. Recommend THAT Council receive the Committee of the Whole Meetings report.

ii. Recommend THAT Council reschedule the April 6, 2020 Committee of the Whole meeting to April 27, 2020 immediately following the regular Council meeting.

iii. Recommend THAT Council direct staff to bring forward amendments to the Council Procedure Bylaw for consideration.

6.5 2020 Property Tax Deadline 20

Prepared by Michelle Mason, Chief Financial Officer/Deputy CAO

i. Recommend THAT Council receive the 2020 Property Tax Deadline report.

ii. Recommend THAT Council provide direction to staff regarding tax deadlines for inclusion into the 2020 Property Tax Rates bylaw.

7. Bylaws

7.1 Utility Penalty Date(s) Deferral 24

Prepared by Michelle Mason, Chief Financial Officer/Deputy CAO

i. Recommend THAT Council receive the Utility Penalty Date(s) Deferral report.

ii. Recommend THAT Council provide direction to staff regarding deferrals of utility payment deadlines and that if Council defers the utility payment deadlines, that Council read and adopt the attached bylaws using recommended resolutions for the option chosen.

8. Consent Calendar

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

11. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

- Please send questions by email to info@cumberland.ca using subject line "Question Period"

12. Adjournment

REGULAR MINUTES

4/2020/R

The Corporation of the Village of Cumberland

Regular Council Meeting
March 9, 2020 at 5:30 p.m.
Village Council Chambers

Council Present:
Mayor Leslie Baird
Councillor Vickey Brown
Councillor Jesse Ketler
Councillor Gwyn Sproule

Regrets:
Councillor Sean Sullivan

Staff Present:
Clayton Postings, Chief Administrative Officer
Michelle Mason, Chief Financial Officer/Deputy CAO
Rob Crisfield, Manager of Operations
Rachel Parker, Corporate Officer
Ken Rogers, Manager of Development Services
Ryan Coltura, Manager of Recreation
Karin Albert, Senior Planner

Mayor Baird called the meeting to order at 5:30 p.m.

1. Approval of Agenda

1.1 Agenda for regular Council meeting, March 9, 2020
Motion 20-68
Ketler/Brown
THAT Council approve the agenda for the March 9, 2020 Regular Council meeting.
Carried Unanimously

2. Adoption of Minutes

2.1 Adoption of Minutes
Motion 20-69
Ketler/Sproule
THAT Council adopt the following meeting minutes: February 24, 2020 Regular Council Meeting
Carried Unanimously

2.2 Receipt of Committee Minutes
Motion 20-70
Brown/Sproule
THAT Council receive the following meeting minutes:
- Heritage Committee held February 3, 2020
- Advisory Planning Commission held January 9, 2020

Carried Unanimously

3. Delegations

3.1 Scott MacKenzie regarding the proposed Ban on Bottling Water in the Comox Valley
Motion 20-71
Ketler/Brown
THAT Council receive the delegation from Scott MacKenzie regarding the proposed ban of bottling water in the Comox Valley.
Carried Unanimously

4. Unfinished Business

4.1 Comox Valley Conservation Partnership Forum Sponsorship Funding
Motion 20-72
Ketler/Brown
THAT Council consider the Comox Valley Conservation Partnership forum sponsorship funding request during consideration of the Community Grant Program at the March 23, 2020 Council meeting.
Carried Unanimously

5. Correspondence

None

6. Reports

6.1 Comox Valley Regional District Housing Needs Project
Motion 20-73
Sproule/Brown
THAT Council receive the Comox Valley Regional District Housing Needs Project Report and a presentation from consultants Sarah Ravlic, Neil Lovitt and Andrew Scanlan.
Carried Unanimously

Motion 20-74
Ketler/Sproule
THAT the "Cumberland Housing Needs Assessment" report, dated February 27, 2020, be referred to the Homelessness and Affordable Housing Committee and the Advisory Planning Commission for comment.
Carried Unanimously

Motion 20-75
Ketler/Brown
THAT the "Cumberland Housing Needs Assessment" report, dated February 27, 2020, be referred to the next Committee of the Whole meeting scheduled for April 6, 2020.
Carried Unanimously

6.2 Outstanding Action Items
Motion 20-76
Ketler/Sproule
THAT Council receive the Outstanding Action Items report.
Carried Unanimously

6.3 Cheque Register
Motion 20-77
Ketler/Brown
THAT Council receive the Cheque Register report.
Carried Unanimously

Motion 20-78
Brown/Sproule
THAT Council remove the Cheque Register report from Council meeting agendas.
Carried Unanimously

7. Bylaws

7.1 Water, Sewer, Storm Water Service Frontage Tax Bylaw Amendments
Motion 20-79
Brown/Sproule
THAT Council adopt "Water Service Frontage Tax Amendment Bylaw No. 1125, 2020".
Carried Unanimously

Motion 20-80
Brown/Ketler
THAT Council adopt "Sewer Service Frontage Tax Amendment Bylaw No. 1126, 2020".
Carried Unanimously

Motion 20-81
Brown/Sproule
THAT Council adopt "Storm Water Frontage Tax Amendment Bylaw No. 1127, 2020".
Carried Unanimously

7.2 Wastewater Upgrade Project Temporary Borrowing Bylaw
Motion 20-82
Ketler/Brown
THAT Council adopt "Wastewater Upgrade Temporary Borrowing Bylaw No. 1106, 2020".
Carried Unanimously

8. Consent Calendar
None

9. New Business
None

10. Notices, Motions and Announcements
Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- Economic Development Steering Committee March 10 at 6:00 p.m.
- Accessibility Committee March 11 at 10:45 a.m.
- Advisory Planning Commission March 12 at 4:00 p.m.
- Village Hall meeting March 16 at 7:00 p.m.
- Homelessness and Affordable Housing March 18 at 9:15 a.m.
- Point in Time Homeless Count in the Comox Valley on March 11

11. Question Period

Questions were received on the following matters:

- Point in Time Homeless Count
- Transparency of Cheque Register on agenda
- Water bottling regulation timing

12. Closed Portion

Motion 20-83
Sproule/Brown
THAT Council close the meeting at 6:45 pm to the public pursuant to Section 90 of the *Community Charter* to consider:

- information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

Carried Unanimously

13. Adjournment

The meeting was adjourned at 7:30 pm.

Certified Correct:

Mayor

Corporate Officer

SPECIAL COUNCIL MINUTES

6/2020/SP

The Corporation of the Village of Cumberland

Special Council Meeting
March 23, 2020 at 2 p.m.

Meeting held with Mayor Baird in attendance and Councillors attending by teleconference due to the social distancing measures in place by the Provincial Health Authority in response to the COVID-19 pandemic.

Council Present:
Mayor Leslie Baird

Present by Teleconference:
Councillor Vickey Brown
Councillor Jesse Ketler
Councillor Gwyn Sproule
Councillor Sean Sullivan

Staff Present:
Clayton Postings, Chief Administrative Officer
Rachel Parker, Corporate Officer

Michelle Mason, Chief Financial Officer/Deputy CAO

Mayor Baird called the meeting to order at 2:08 p.m.

1. Approval of Agenda
Brown/Ketler
THAT Council approve the agenda for the Special Council Meeting, March 23, 2020.
Carried Unanimously

2. Waive Notice of Special Council Meeting
Ketler/Sullivan
THAT Council waive the notice requirement for the special meeting as provided for under section 127(4) of the *Community Charter*.
Carried Unanimously

3. Closed Portion
Sullivan/Sproule

THAT Council close the meeting to the public pursuant to Section 90 of the *Community Charter* to consider:

- labour relations or other employee relations;
- the security of the property of the municipality;

Carried Unanimously

4. Release of Closed Portion Resolutions

There were no resolutions released to the public.

5. Question Period

There were no members of the public in attendance.

6. Adjournment

Brown/Sproule

THAT Council adjourn the meeting at 3:16 pm.

Carried Unanimously

Certified Correct:

Mayor

Corporate Officer

COUNCIL REPORT FOR INFORMATION

REPORT DATE: March 31, 2020
MEETING DATE: April 6, 2020

File No. 7130-20

TO: Council

FROM: Clayton Postings, Chief Administrative Officer

SUBJECT: Village of Cumberland COVID-19 response activities

PURPOSE

The purpose of this report is to provide Council with information relating to the current and future Village COVID-19 response activities.

BACKGROUND

March 11th, 2020 the World Health Organization (WHO) official declared the COVID-19 virus a pandemic. March 17th, 2020 the province of British Columbia moved to declaring a Public Health State of Emergency. The Comox Valley Regional District partners including the Village of Cumberland, Town of Comox and City of Courtenay called a meting on March 16th to commence the activation of the regional emergency operations centre (EOC), the EOC was activated on March 17th, 2020. Additional participants at the EOC include: Island Health, School District, Fire Chief Association, Komoks First Nation, RCMP, and Coalition to End Homelessness, 19 Wing (DND).

The Village on March 16th commenced internal organizational business continuity plans as well as exposure control plans. The business continuity plan outlines activities that ensure services continue by prioritizing levels of service to maintain essential services such as water, sewer and fire protection. While the exposure control plan outlines protective measure to protect the safety and health of both Village staff and community members.

COVID-19 is a public health emergency and with this the Provincial and Federal governments are issuing orders as well as numerous recommendations which the local governments are required to act upon.

Currently the greatest challenge Village has been faced with is acting upon orders, announcements and recommendations issued from the Province and Federal government. The regional EOC has a division with planning responsibilities relating to the Village and the other partners in gathering details relating to orders and directives, ensuring the Village can act on these directives.

Actions completed as of March 31, 2020.

Closures and Services reduction to support orders from Provincial Health Officer:

- Village Recreation Centre, Cultural Centre
- Village offices and Fire Hall – closed to public
- Recreation and Cultural programing and Services
- Playgrounds, Skate park, Jump Park, BMX track, tennis court, basketball court, horseshoe pitch
- Parking lots (BMX, CRI and Chinatown)
- Campground – open date postponed
- Fire practices and fire prevention programs suspended

Public Information:

- Village website, recreation and emergency Facebook pages
- Paid posts via Currently Cumberland Facebook
- CVRD website, social media

Continued services:

- Park washrooms
- All Village non-essential services continue with some limited interruption including: public works, financial services, development services, building inspection, bylaw enforcement economic development, government services,
- Village staff continue to work remotely, flexible schedules

Ongoing priority areas:

- Provision and protection of essential services, including fire protection, drinking water and wastewater services
- Ensure health and safety of Village staff
- Bylaw – education/monitoring
- Public information sharing, education and communications
- Business support through economic development
- Regional EOC activities

Note: The COVID-19 public health emergency is changing daily as does the Federal, Provincial Village and Regional response, it should be noted that changes may have occurred since this report was authored on March 31, 2020.

ATTACHMENTS

None identified.

CONCURRENCE

N/A

Respectfully submitted,

_____
Clayton Postings
Chief Administrative Officer

COUNCIL REPORT

REPORT DATE: March 30, 2019
MEETING DATE: April 6, 2020

File No. 1850-03

TO: Mayor and Councillors

FROM: Rachel Parker, Corporate Officer

SUBJECT: 2020 Community Grant Program

RECOMMENDATION

i. THAT Council receive the 2020 Community Grant report.

ii. THAT Council consider allocating Community Grant Program funding toward COVID-19 response activities.

PURPOSE

The purpose of this report is to present applications for community grant funding to allow Council to determine funding allocation under the program.

BACKGROUND

In 2015, Council approved a community grant program to provide a limited amount of funding to assist community organizations providing social, cultural, recreational and environmental services that benefit the residents and businesses of Cumberland.

In 2019, the program guidelines were changed and the majority of funding was allocated to long-term service agreements with the Cumberland Community Schools Society, Cumberland and District Historical Society, United Riders of Cumberland and Cumberland Events Society. The funding of $10,000 was retained for the grant program specifically to provide funding for

- special one-time projects
- seed operating funding
- special events: one-time special event, seed funding for new special events, expansion of established special event.

The program is not intended to provide annual operating funding, although there are no restrictions to organizations applying each year. Applications must be for a minimum $1,000.

Seven applications have been received for the 2020 funding.

Summary of Applications Received

The following lists the applications received.

	Applicant	Type	Project/Event	Request	Minimum Required
1.	Vancouver/ Cumberland Chinatown Reunion Picnic	One-time special event	45th anniversary Chinatown Reunion June 20, 2020	$1,418.72	$1000
2.	Cumberland Business Society	Seed funding for initial operations	Business Improvement Area (BIA) plan development	$4,000	$2,500
3.	Royal Canadian Legion Branch 17	One-time special event	Remembrance of Anniversary of Dutch Liberation May 2 2020	$1,000	$ 500
4.	Steam Donkey Racing Club	Expansion of special event	Dodge City X Triathalon Sep 21 2020	$1,000	$1,000
5.	Strathcona Cycling Society	New special event	Gravel Road Cycling event	$2,000	$1,000
6.	Variety The Children's Charity	Expansion of special event	Radiothon Jun 10 2020	$1,000	$1,000
7.	Cumberland Events Society (Lantern Festival)	$260 per year approved in 2017 for 2018 to 2020. Event did not take place in 2019 and 2020			
Subtotal				**$10,418.72**	**$7,000**
Other Funding Requests					
8.	Kumugwe Society	One-time special project	Totem – dependent on Arts Funding	$5,000	
9.	Comox Valley Conservation Partnership	One-time special event	Symposium – postponed to Oct 2020	$1,000	
TOTAL				**$16,418.72**	

The total available budget is $10,000. The full applications, including submitted budget and organizational financial information, are provided as a separate package to Council members. A grant allocation listing for the years 2016-2019 is attached to this report.

Eligibility Comments

The grant guidelines are attached to this report. To be eligible for funding, an applicant must provide services to Cumberland residents or provide other direct benefit to the Cumberland community. Evidence of this must be provided in Part C of the application, *Mandatory Criteria*, and assessment and evaluation of this community benefit is subjective.

In regard to cancellation of events, the Canadian Legion website indicates that all Anniversary of Dutch Liberation events have been cancelled due to COVID-19. There is no indication that these event may be held at a later date and staff have been unable to contact the Royal

Canadian Legion Branch 17. Staff have also been unable to confirm whether the Kumugwe Society has received its Canada Arts funding, the receipt of which would make a contribution from the Village unnecessary. No other applicant has advised that their event is cancelled due to COVID-19.

ALTERNATIVES

1. With the ongoing community response to COVID-19 Pandemic there is the opportunity for Council to direct funds from this budget towards COVID-19 response in support of vulnerable people in the community.
2. Defer consideration of the 2020 Community Grant Program to a future Council meeting. If consideration was deferred, it would give applicants an opportunity to assess the viability of holding events and programs under conditions of COVID-19 pandemic.
3. Cancel the 2020 Community Grant Program. Given the impact on Village revenues and expenditures due to the COVID-19 pandemic, Council may consider cancelling the program for 2020 and re-allocating the $10,000 budget within the Five Year Financial Plan.
4. Not proceed with any action at this time.

STRATEGIC OBJECTIE

☐ Quality Infrastructure Planning and Development
☐ Comprehensive Community Planning
☒ Healthy Community
☐ Climate Change
☐ Effective communication, administrative, financial and support services

FINANCIAL IMPLICATIONS

Council has provided a budget of $10,000 annually from host community funds for the Community Grant program in its five year financial plan.

The Village also provides support for community-based benefits through long term service agreements with service organizations for operating funding in the amount of $67,000 annually. Council also provides facilities at no charge to the Cumberland Museum and Archives, the OAP Cumberland branch, and the Coal Hills BMX Club.

OPERATIONAL IMPLICATIONS

Operating the Community Grant Program requires administrative and financial staff support, which is part of core staff duties. This includes advertising the program, reviewing the applications, reporting to Council, and liaising with the applicants.

ATTACHMENTS

1. Community Grant Program Guidelines
2. 2016-2020 Grant Tracking Table

The grant applications are provided to Council in a separate package.

CONCURRENCE

Michelle Mason, Chief Financial Officer MM

Ryan Coltura, Manager of Recreation RC

Respectfully submitted,

Rachel Parker

_____

Rachel Parker
Corporate Officer

Clayton Postings

_____

Clayton Postings
Chief Administrative Officer

Corporation of the
Village of Cumberland

2673 Dunsmuir Avenue
P.O. Box 340
Cumberland, BC, V0R 1S0
Telephone: 250-336-2291
Fax: 250-336-2321
cumberland.ca

File No. 1850-03
January 30, 2019

Community Grant Program Guidelines

Special one-time projects and seed funding

The purpose of the Community Grant Program is to provide a limited amount of funding to assist community organizations providing social, cultural, recreational and environmental services that benefit the residents and businesses of Cumberland.

A. Eligibility Guidelines

1. Applications will be accepted for at least $1000 in funding for
   - A one-time special project
   - Seed operating funding to assist with initial operations and establishing revenue sources.
   - Special events for the following only:
     - a one-time special event
     - seed funding for a new special event to assist with initial operations and establishing revenue sources
     - expansion of an established special event or a new program at an established special event

2. The applicant must:
   - Be a not-for-profit society or not-for-profit organization
   - Provide services to Cumberland residents or provide other direct benefit to the Cumberland community
   - Demonstrate financial need
   - Show how the project encourages, improves, supports, and/or fosters community benefits
   - For a seed operating funding, provide information on planning for future revenue generation for ongoing operations.

3. Applications will not be accepted:
   - From an organization which has not complied with conditions of a previous grant
   - From an organization whose sole purpose is fundraising
   - From an organization that re-allocates or donates funding directly to individuals, businesses or other organizations
   - For a project or service that duplicates municipal services without a partnering agreement with the Village of Cumberland
   - From sports organizations for competition or travel expenses

B. Application Process

1. Completed applications must be received on the prescribed form by the annual deadline date. Incomplete or applications received after the deadline date will not be considered.
2. Applications will be evaluated on the information provided in the application.
3. Applications meeting eligibility and mandatory criteria will be provided to Council for consideration. Grant awards will be determined by Council at a public Council meeting. There is no opportunity for applicants to address Council at this meeting.
4. Approved grant funding will be disbursed in July each year.

C. Grant Awards and Annual Program Budget

1. Grant program funding will be allocated by Council within the available budget. No additional budgeted funds will be added to meet the demands of the applications.
2. Partial grants may be awarded at Council's discretion.
3. Grants must be spent in the year awarded and/or the following year.

D. Conditions of Funding

1. The organization must recognize the Village of Cumberland as a funder in all publications.
2. Funds must be used for the purpose for which they were requested. If circumstances change and the organization cannot meet its commitments or the project cannot be completed, the grant must be returned to the Village.
3. The organization must report to the Village of Cumberland how the grant was spent by January 31 in the following year using the form provided. The report must include a narrative summary, attendance figures, an evaluation of the impact on and benefits received by the community, and a statement of actual revenue and expenses following the completion of the project or activities.

File No. 1850-03

Mar 30 2020

Community Grant Program	2016		2017		2018		2019		2020 Requests	
	Cash	in kind	Cash	In Kind	Cash	In Kind	Cash	In Kind	Cash	In Kind
Cascadia Poetics Lab							$ 2,000.00			
Chinatown Reunion Picnic									1418.72	
Coal Valley BMX Asc					2,000					
Comox Valley Arts Council						1,000				
Comox Valley Farmers Market					2,000		$ 2,000.00			
Comox Valley Land Trust			$ 2,000.00							
Comox Valley Pipe Band					$ 500.00		$ 1,000.00			
C&D Historical Society Ginger Goodwin event					$ 1,815.24	$ 184.76				
Cumberland Bear Initiative			$ 1,415.00	$ 175.00						
Cumberland Business Society									$ 4,000.00	
Cumberland Culture and Arts					$ 2,000.00		$ 2,000.00			
Cumberland Empire Events Society - Lantern Festival						$ 260.00		$ 260.00		$ 260.00
Cumbelrand Lake Wilderness	$ 9,240.00		$ 1,760.00		$ 8,000.00					
Cumberland United Church		$ 50.00		$ 50.00						
Rotary Club of Cumberland Centential		$ 500.00		$ 500.00						
Royal Cdn Legion Branch 17									$ 1,000.00	
Steam Donkey Racing Club						$ 200.00	$ 1,000.00		$ 1,000.00	
Strathcona Cycling Society									$ 2,000.00	
Variety Children's Charity									$ 1,000.00	
Sub Total	**$ 9,240.00**	**$ 550.00**	**$ 5,175.00**	**$ 725.00**	**$ 16,315.24**	**$ 1,644.76**	**$ 8,000.00**		**$ 10,418.72**	
Total Grant Allocation	**$ 9,790.00**		**$ 5,900.00**		**$ 17,960.00**					

COUNCIL REPORT

REPORT DATE: April 2, 2020
MEETING DATE: April 6, 2020

File No. 0550-01

TO: Mayor and Councillors

FROM: Rachel Parker, Corporate Officer

SUBJECT: Committee of the Whole meeting, April 27, 2020

RECOMMENDATION

i. THAT Council receive the Committee of the Whole Meetings report.

ii. THAT Council reschedule the April 6, 2020 Committee of the Whole meeting to April 27, 2020 immediately following the regular Council meeting.

iii. THAT Council direct staff to bring forward amendments to the Council Procedure Bylaw for consideration.

PURPOSE

The purpose of this report is to request that Council schedule a Committee of the Whole meeting for April 27, 2020.

BACKGROUND

A committee of the whole is a committee of all members of Council, where matters may be discussed without some of the more formal rules of order of Council meetings. As with other committees, decisions are not made by the committee of the whole, but rather the committee can make recommendations to Council for decision.

Council had scheduled a Committee of the Whole meeting for April 6, 2020. Staff is requesting that Council reschedule this meeting to April 27, 2020, which would take place immediately after the regular Council meeting at 5:30 pm. The Committee of the Whole meeting will include matters relating to labour relations and other employee relations, which would be closed to the public.

Staff is also requesting that Council direct staff to bring forward amendments to its Procedure Bylaw, which was adopted in 2012, including an amendment to allow the Mayor to call a Committee of the Whole meeting with appropriate notice to members. The current bylaw requires that Committee of the Whole meetings be scheduled by Council resolution.

FINANCIAL IMPLICATIONS

None

OPERATIONAL IMPLICATIONS

None

STRATEGIC OBJECTIVE

None

ATTACHMENTS

None

CONCURRENCE

None

Respectfully submitted,

Rachel Parker

_____

Rachel Parker
Corporate Officer

Clayton Postings

_____

Clayton Postings
Chief Administrative Officer

COUNCIL REPORT

REPORT DATE: April 1, 2020
MEETING DATE: April 6, 2020

TO: Mayor and Councillors

FROM: Michelle Mason, Chief Financial Officer/Deputy CAO

SUBJECT: 2020 Property Tax Deadline

RECOMMENDATION

i. THAT Council receive the 2020 Property Tax Deadline report.

ii. THAT Council provide direction to staff regarding tax deadlines for inclusion into the 2020 Property Tax Rates bylaw.

PURPOSE

The purpose of this report is to present options to Council for alternative property tax deadline dates. Staff direction provided by Council at this meeting will be used to develop the property tax rates bylaw that will be on the April 27, 2020 meeting agenda for Council consideration. Based on current information, the tax rates bylaw must be adopted after the financial plan bylaw has been adopted (this would include any financial plan amendment that changes tax revenues) and prior to May 15th of each year.

BACKGROUND

The general tax deadline pursuant to the *Community Charter* is July 2 of each year. The Village has always used this general deadline to collect taxes. Based on limited cash flows and human resources for a small organization, staff recommends for all future years past 2020, that the Village continues with the practice of tax collections by July 2 regardless of any deferrals Council may choose for the 2020 tax collections. Staff will develop a communication plan for any direction that council provides. This will provide tax payers with general information regarding any help that Council is able to provide during this time. The plan will also ensure that the tax payers have the information that they need in order to understand their payment responsibilities.

Section 235 of the Community Charter allows for an Alternative municipal tax collection scheme and Council has options under this authority to defer collections of all or a percentage of the 2020 property taxes. It's important to note that while the Village can defer tax collections, the Village will still be responsible to pay other taxing authorities by their deadlines (some

deadlines in early July and some are early August). Taxes collected by other taxing authorities usually makes up about 51% of the total taxes collected in a year. This report outlines various options with corresponding pros and cons.

Option One

Continue with the general tax collection scheme with a due date of July 2, 2020. This will require no change to Village practices or bylaws.

The pros for this option are:

- there is no disruption to finance work flows or cash flows
- if collection is consistent to previous years, there will be no reduction to expected interest earnings other than interest rate volatility
- if collection is consistent to previous years, the Village will likely not have to use our line of credit

The cons for this option are:

- the Village may still see a significant decrease in tax collections by July 2nd based on ability to pay (in the long term increased penalty revenues may compensate)
- the Village taxpayers who are out of work or have loss of business revenues may have a financial hardship in the short-term before federal funding is available
- increase in staff time in 2021/2022 for the tax sale process if the number of properties with delinquent taxes increase (this may occur anyway)

Option Two

Defer the property tax due date to August 4, 2020 or September 1, 2020 (or a future date). This will require a change to the 2020 Property Tax Rates bylaw to add an alternative collection scheme.

The pros for this option are:

- it will allow Council to assist Village taxpayers who are out of work or have loss of business revenues in the short-term before federal funding is available
- it will allow more time for tax payers who can't pay online or via cheque during the period of time for office closures

The cons for this option are:

- staff time would be spent on tax collections for a longer period of time which may affect completion of other tasks or due dates
- there will be a reduction in expected interest earnings (decrease will grow with longer deferrals)
- the Village may need to use its line of credit and may incur interest expense
- tax sale processes/work plans would overlap with tax collection and penalty runs which could increase staff hours required

Option Three

Continue with a due date of July 2, 2020 for 50% (or less) of taxes owing with a deferral of the property tax due date for 50% (or greater) of taxes owing to August 4, 2020 or September 1, 2020 (or a future date). This will require a change to the 2020 Property Tax Rates bylaw to add an alternative collection scheme.

The pros for this option are:

- it will allow Council to assist Village taxpayers who are out of work or have loss of business revenues in the short-term before federal funding is available
- it will allow more time for tax payers who can't pay online or via cheque during the period of time for office closures
- it will provide some cash flow to the Village for payments to other taxing authorities

The cons for this option are:

- this is a complicated collection scheme and may confuse many tax payers
- staff time would be doubled for two penalty dates
- staff time would be spent on tax collections for a longer period of time which may affect completion of other tasks or due dates
- this option may not be available as an automatic process in our financial system so if that is the case, this would increase staff time to manually process the penalty
- there will be a reduction in expected interest earnings (decrease will grow with longer deferrals)
- the Village may need to use its line of credit and may incur interest expense
- tax sale processes/work plans would overlap with tax collection and penalty runs which could increase staff hours required

ALTERNATIVES

1. Option One resolution:
   - THAT Council direct staff to prepare the property tax rates bylaw as per previous years'
2. Option Two resolution:
   - THAT Council direct staff to prepare the property tax rates bylaw with a due date of August 4, 2020 OR
   - THAT Council direct staff to prepare the property tax rates bylaw with a due date of September 1, 2020
3. Option Three resolution:
   - THAT Council direct staff to prepare the property tax rates bylaw with a due of July 2, 2020 for 50% of taxes owing and a due date of August 4, 2020 (or September 1, 2020) for the remaining 50% of taxes owing.

STRATEGIC OBJECTIE

- ☐ Quality Infrastructure Planning and Development
- ☐ Comprehensive Community Planning
- ☐ Healthy Community
- ☐ Climate Change
- ☐ Effective communication, administrative, financial and support services

FINANCIAL IMPLICATIONS

Additional costs to the Village for tax payment deferrals may be in the form of lost interest revenues, increased interest expense and additional casual staff or overtime.

OPERATIONAL IMPLICATIONS

Tax levies and tax collection are carried out by the finance team. There has been delays in hiring for vacancies in finance due to COVID-19 so this may complicate the availability for additional casual staff hours. The adoption of the property tax rate bylaw is the last step in the financial planning process and must be adopted after the financial plan bylaw has been adopted and prior to May 15th of each year.

ATTACHMENTS

None

CONCURRENCE

None

Respectfully submitted,

Michelle Mason

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Michelle Mason
Chief Financial Officer/Deputy CAO

Clayton Postings

_____

Clayton Postings
Chief Administrative Officer

COUNCIL REPORT

REPORT DATE: April 1, 2020
MEETING DATE: April 6, 2020

TO: Mayor and Councillors

FROM: Michelle Mason, Chief Financial Officer/Deputy CAO

SUBJECT: Utility Penalty Date(s) Deferral

RECOMMENDATION

i. THAT Council receive the Utility Penalty Date(s) Deferral report.

ii. THAT Council provide direction to staff regarding deferrals of utility payment deadlines and that if Council defers the utility payment deadlines, that Council read and adopt the attached bylaws using recommended resolutions for the option chosen.

PURPOSE

The purpose of this report is to present options to Council for alternatives to the utility payment due date that is currently in all three utility rates bylaws (*30 days from each billing date*).

PREVIOUS COUNCIL DIRECTION

Date	Resolution
December 9, 2019	THAT Council adopt "Water Rates Amendment Bylaw No. 1118, 2019".
December 9, 2019	THAT Council adopt "Sanitary Sewer Rates Amendment Bylaw No. 1119, 2019".
December 9, 2019	THAT Council adopt "Solid Waste Rates Amendment Bylaw No. 1120, 2019".

BACKGROUND

Language in the utility rates bylaws (located on the Village website-search "utility rates and charges") states that a 10% penalty will be imposed on utility charges which are not paid prior to 30 days from each billing date. Below are options to defer this penalty date that Council may consider. Regardless of Council's direction at this meeting, staff recommend that first

quarter bills be mailed in April as per usual timelines (may be delayed slightly due to COVID and remote working conditions). This will ensure that customers receive timely information even if payment due dates for the bills are delayed. Staff will develop a communication plan for any direction that council provides. This will provide customers with general information regarding any help that Council is able to provide during this time. The plan will also ensure that the customers have the information that they need in order to understand their payment responsibilities.

The Ministerial Order No. M083, section nine states that a council may adopt a bylaw on the same day that a bylaw has been given third reading. Therefore, due to timing of the first quarter billing date, staff are recommending the attached bylaw be given three readings and adopted at this meeting if Council does intend to defer the penalty date (payment due date). If Council does not intend to defer the penalty date, there is no further action required at this meeting and the first quarter penalty date will remain in May. The bylaws attached include language to amend the due date for both first and second quarter billings to September (option one); however, Council can use recommended resolutions in the *Alternatives* section if options two or three are preferable.

Option One

Mail first quarter utility bills in mid April. Mail second quarter utility bills in mid July. Option one is that Council defer the penalty date for both the first quarter bill (normally due mid May) and the second quarter bill (normally due mid August) to September.

The pros for this option are:

- it's a simple collection scheme for customers to understand
- it will allow Council to assist utility customers who are out of work or have loss of business revenues for a longer period before federal funding is available
- it will allow more time for customers who can't pay online or via cheque during the period of time for office closures
- no impact to the second quarter billing cycle (due date for both first and second quarter bills would now be mid September)
- small to no impact to third quarter billing cycle (due date for that would be mid November)
- provides adequate time for hiring and training additional finance staff for the vacancy due to a leave in the department

The cons for this option are:

- staff time would be spent on collections for a longer period of time which may affect completion of other tasks or due dates
- there will be a reduction in expected interest earnings
- the Village may need to use its line of credit and may incur interest expense
- due date for two bills in September may overlap with property tax due date (depending on Council direction for tax due date)

Option Two

Mail first quarter utility bills in mid April. Option two is that Council defer the penalty date for this bill to July (normally due mid May) and keep the regular penalty date for the second quarter bill (normally due mid August).

The pros for this option are:

- it will allow Council to assist utility customers who are out of work or have loss of business revenues in the short-term before federal funding is available
- it will allow more time for customers who can't pay online or via cheque during the period of time for office closures
- limited impact to the second quarter billing cycle (due date for that would be mid August)
- smallest impact to cash flows and interest loss or expense
- Second quarter billing cycle penalty date deferrals can still be looked at in June prior to July billing

The cons for this option are:

- due date in July could overlap with property tax due date (depending on Council direction for tax due date)
- staff will be processing last minute payments and then penalties on accounts at the same time as processing second quarter utility bills
- staff time would be spent on collections for a longer period of time which may affect completion of other tasks or due dates
- there will be a reduction in expected interest earnings
- the Village may need to use its line of credit and may incur interest expense
- if the second quarter billing cycle penalty date needs to be deferred, additional staff and Council time will be required

Option Three

Mail first quarter utility bills in mid April. Mail second quarter utility bills in mid July. Option three is that Council defer the penalty date for the first quarter bill (normally due mid May) to July and the second quarter bill (normally due mid August) to September.

The pros for this option are:

- it will allow Council to assist utility customers who are out of work or have loss of business revenues for a longer period before federal funding is available
- it will allow more time for customers who can't pay online or via cheque during the period of time for office closures
- no impact to the second quarter billing cycle (due date for that would now be mid September)
- small to no impact to third quarter billing cycle (due date for that would be mid November)

The cons for this option are:

- staff time would be spent on collections for a longer period of time which may affect completion of other tasks or due dates
- staff will be processing last minute payments and then penalties on accounts at the same time as processing second quarter utility bills there will be a reduction in expected interest earnings
- the Village may need to use its line of credit and may incur interest expense
- due date in September could overlap with deferred property tax due date (depending on Council direction for tax due date)

ALTERNATIVES

1. Leave the current language in all three utility rates bylaws that imposes a 10% penalty on utility charges which are not paid prior to 30 days from each billing date. The attached bylaws would not need to be adopted.

2. **Option One resolution:**

   i. THAT Council give first, second and third reading of the following bylaws as presented:
      - "Water Rates Amendment Bylaw No. 1128, 2020"
      - "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020"
      - "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020"

   ii. THAT Council adopt, pursuant to *Ministerial Order No. M083,* the following bylaws as amended:
      - "Water Rates Amendment Bylaw No. 1128, 2020"
      - "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020"
      - "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020"

3. **Option Two resolution:**

   i. THAT Council give first reading of the following bylaws as presented:
      - "Water Rates Amendment Bylaw No. 1128, 2020"
      - "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020"
      - "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020"

   ii. THAT Council make the following amendments to the bylaws:
      - Amend the "Water Rates Amendment Bylaw No. 1128, 2020" by striking out section 2 and replacing with:
        - "Water Rates Bylaw No. 1002, 2014", as amended, is amended as follows:
          - (a) add a new subsection 15 (1) that states "despite section 15, for the first quarter of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of July 13, 2020."

- Amend the "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020" by striking out section 2 and replacing with:
    - "Corporation of the Village of Cumberland Sanitary Sewer Rates Bylaw No. 862, 2007", as amended, is amended as follows:
        - (a) add a new subsection 4 (3) that states "despite subsection 4 (1), for the first quarter of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of July 13, 2020."
- Amend the "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020" by striking out section 2 and replacing with:
    - "Corporation of the Village of Cumberland Solid Waste Bylaw No. 1003, 2014" as amended, is amended as follows:
        - (a) add a new subsection 6 (a) that states "despite subsection 6 (a), for the first quarter of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of July 13, 2020."

iii. THAT Council give second and third reading of the following bylaws as amended:
- "Water Rates Amendment Bylaw No. 1128, 2020"
- "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020"
- "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020"

iv. THAT Council adopt, pursuant to *Ministerial Order No. M083,* the following bylaws as amended:
- "Water Rates Amendment Bylaw No. 1128, 2020"
- "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020"
- "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020"

4. Option Three resolution:

i. THAT Council give first reading of the following bylaws as presented:
- "Water Rates Amendment Bylaw No. 1128, 2020"
- "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020"
- "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020"

ii. THAT Council make the following amendments to the bylaws:
- Amend the "Water Rates Amendment Bylaw No. 1128, 2020" by striking out section 2 and replacing with:
    - "Water Rates Bylaw No. 1002, 2014", as amended, is amended as follows:
        - (a) add a new subsection 15 (1) that states "despite section 15, for the first quarter of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of July 13, 2020 and for the second quarter of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of September 14, 2020."

- Amend the "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020" by striking out section 2 and replacing with:
    - "Corporation of the Village of Cumberland Sanitary Sewer Rates Bylaw No. 862, 2007", as amended, is amended as follows:
        - (a) add a new subsection 4 (3) that states "despite subsection 4 (1), for the first quarter of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of July 13, 2020 and for the second quarter of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of September 14, 2020."
- Amend the "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020" by striking out section 2 and replacing with:
    - "Corporation of the Village of Cumberland Solid Waste Bylaw No. 1003, 2014" as amended, is amended as follows:
        - (a) add a new subsection 6 (a) that states "despite subsection 6 (a), for the first quarter of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of July 13, 2020 and for the second quarter of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of September 14, 2020."

iii. THAT Council give second and third reading of the following bylaws as amended:
- "Water Rates Amendment Bylaw No. 1128, 2020"
- "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020"
- "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020"

iv. THAT Council adopt, pursuant to *Ministerial Order No. M083,* the following bylaws as amended:
- "Water Rates Amendment Bylaw No. 1128, 2020"
- "Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020"
- "Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020"

STRATEGIC OBJECTIE

☐ Quality Infrastructure Planning and Development
☐ Comprehensive Community Planning
☐ Healthy Community
☐ Climate Change
☐ Effective communication, administrative, financial and support services

FINANCIAL IMPLICATIONS

Additional costs to the Village for utility payment deferrals may be in the form of lost interest revenues, increased interest expense and additional casual staff or overtime.

OPERATIONAL IMPLICATIONS

Utility billings and collections are carried out by the finance team. There has been delays in hiring for vacancies in finance due to COVID-19 so this may complicate the availability for additional casual staff hours.

ATTACHMENTS

1. Water Rates Amendment Bylaw No. 1128, 2020
2. Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020
3. Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020

CONCURRENCE

None

Respectfully submitted,

Michelle Mason

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Michelle Mason
Chief Financial Officer/Deputy CAO

Clayton Postings

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Clayton Postings
Chief Administrative Officer

THE CORPORATION OF THE VILLAGE OF CUMBERLAND

BYLAW NO. 1128

A bylaw to amend the Water Rates Bylaw.

The Council of the Corporation of the Village of Cumberland, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as 'Water Rates Amendment Bylaw No. 1128, 2020.'

2. "Water Rates Bylaw No. 1002, 2014", as amended, is amended as follows:
   (a) add a new subsection 15 (1) that states "despite section 15, for the first and second quarters of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of September 14, 2020."

READ A FIRST TIME THIS	**DAY OF**	**2020.**
READ A SECOND TIME THIS	**DAY OF**	**2020.**
READ A THIRD TIME THIS	**DAY OF**	**2020.**
ADOPTED THIS	**DAY OF**	**2020.**

Mayor

Corporate Officer

Schedule A

Water Charges

1. Water System Service Fees:

(a) Fees effective January 1, 2019:

Parcel Classification	**Fixed Charge**	**Water Consumption Charge Rate**
Residential:	$50.00 per quarter	$0.72 per cubic meter
Duplex Dwelling Unit:	$50.00 per quarter	$0.72 per cubic meter
Multi-Family:	$43 per unit per quarter	$0.70 per cubic meter
ICI:	Based on the meter size shown in section 2 of this schedule	$1.09 per cubic meter

(b) Fees effective January 1, 2020:

Parcel Classification	**Fixed Charge**	**Water Consumption Charge Rate**
Residential:	$51.25 per quarter	$0.72 per cubic meter
Duplex Dwelling Unit:	$51.25 per quarter	$0.72 per cubic meter
Multi-Family:	$41.50 per unit per quarter	$0.71 per cubic meter
ICI:	Based on the meter size shown in section 2 of this schedule	$1.09 per cubic meter

ICI Fixed Charge

2. The fixed charge for ICI parcel classification is based on the meter size of the service connection to the property as follows:

(a) Fees effective January 1, 2019:

Meter size:	5/8”	3/4”	1”	1.25”	1.5”	2”	3”	4”	6”
Quarterly charge:	$37.00	$44.00	$58.00	$73.00	$86.00	$113.00	$169.00	$225.00	$336.00

(b) Fees effective January 1, 2020:

Meter size:	5/8”	3/4”	1”	1.25”	1.5”	2”	3”	4”	6”
Quarterly charge:	$39.00	$46.00	$60.00	$76.00	$90.00	$118.00	$176.00	$235.00	$351.00

3. Flat Rate Fees:

	Use of Land or Real Property	**Water Flat Charge** effective January 1, 2019	**Water Flat Charge** effective January 1, 2020
(a)	For each dwelling unit:	$104.00 per quarter	$105.25 per quarter
(b)	For a motel, hotel, or non-profit seniors’ housing (per room/unit):	$47.00 per quarter	$60.00 per quarter
(c)	For a lodging house or hostel (per bed):	$21.00 per quarter	$25.00 per quarter
(d)	For a school (per classroom):	$54.00 per quarter	$70.00 per quarter
(e)	For a church or a recreation hall:	$61.00 per quarter	$70.00 per quarter
(f)	For a medical clinic:	$177.00 per quarter	$200.00 per quarter
(g)	For a restaurant, pub, or bar:	$177.00 per quarter	$200.00 per quarter
(h)	For a coffee shop or take out:	$118.00 per quarter	$130.00 per quarter
(i)	For a business, store, or office (per suite):	$61.00 per quarter	$70.00 per quarter
(j)	For a beauty parlour, medical office, or veterinarian (per suite):	$118.00 per quarter	$130.00 per quarter
(k)	For a laundromat:	$286.00 per quarter	$320.00 per quarter
(l)	For a service station:	$146.00 per quarter	$165.00 per quarter
(m)	For a car wash:	$286.00 per quarter	$320.00 per quarter
(n)	For regional hospital laundry:	$9125.00 per quarter	$10120.00 per quarter

(o)	For any use not identified in this table (per washroom):	$61.00 per quarter	$70.00 per quarter

Administration Charge

4. Leak adjustment administration fee: $20.00

Bulk Water

5. Charges for bulk water are imposed as determined pursuant to an agreement for the purchase and sale of bulk water.

THE CORPORATION OF THE VILLAGE OF CUMBERLAND

BYLAW NO. 1129

A bylaw to amend the Sewer Rates Bylaw.

The Council of the Corporation of the Village of Cumberland, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as 'Sanitary Sewer Rates Amendment Bylaw No. 1129, 2020.'

2. "Corporation of the Village of Cumberland Sanitary Sewer Rates Bylaw No. 862, 2007", as amended, is amended as follows:
   a) add a new subsection 4 (3) that states "despite subsection 4 (1), for the first and second quarters of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of September 14, 2020."

READ A FIRST TIME THIS	**DAY OF**	**2020.**
READ A SECOND TIME THIS	**DAY OF**	**2020.**
READ A THIRD TIME THIS	**DAY OF**	**2020.**
ADOPTED THIS	**DAY OF**	**2020.**

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Mayor Corporate Officer

Schedule "A"

Sanitary Sewer Rates

	Use of Land or Real Property	**Sanitary Sewer Rate Charge** Effective January 1, 2019	**Sanitary Sewer Rate Charge** Effective January 1, 2020
1	For each residential unit:	$102.75 per quarter	$104.50 per quarter
2	For a motel, hotel, or non-profit seniors' housing (per room/unit):	$60.25 per quarter	$63.00 per quarter
3	For a lodging house or hostel (per bed):	$27.50 per quarter	$28.75 per quarter
4	For a school (per classroom):	$80.25 per quarter	$84.00 per quarter
5	For a church or a recreation hall:	$90.00 per quarter	$94.00 per quarter
6	For a medical clinic:	$261.25 per quarter	$273.25 per quarter
7	For a restaurant, pub, or bar:	$252.25 per quarter	$263.75 per quarter
8	For a coffee shop or take out:	$88.75 per quarter	$92.75 per quarter
9	For a business, store, or office (per suite):	$88.75 per quarter	$92.75 per quarter
10	For a beauty parlour, medical office, or veterinarian (per suite):	$109.75 per quarter	$114.75 per quarter
11	For a laundromat:	$356.75 per quarter	$370.00 per quarter
12	For a service station:	$107.50 per quarter	$112.50 per quarter
13	For a car wash:	$356.75 per quarter	$373.25 per quarter
14	For regional hospital laundry:	$9250.50 per quarter	$9675.25 per quarter
15	For any use not identified in this table (per washroom):	$90.00 per quarter	$94.00 per quarter

THE CORPORATION OF THE VILLAGE OF CUMBERLAND

BYLAW NO. 1132

A bylaw to amend the Solid Waste Bylaw.

The Council of the Corporation of the Village of Cumberland, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as 'Solid Waste Collection Fees Amendment Bylaw No. 1132, 2020.'

2. "Corporation of the Village of Cumberland Solid Waste Bylaw No. 1003, 2014" as amended, is amended as follows:
    a) add a new subsection 6 (a) that states "despite subsection 6 (a), for the first and second quarters of the 2020 year only, a 10% penalty shall be added to all charges set out in Schedule A which are not paid prior to the end of the day of September 14, 2020."

READ A FIRST TIME THIS	**DAY OF**	**2020.**
READ A SECOND TIME THIS	**DAY OF**	**2020.**
READ A THIRD TIME THIS	**OF**	**2020.**
ADOPTED THIS	**DAY OF**	**2020.**

_____ _____

Mayor Corporate Officer

Schedule "A"

Solid Waste Collection Fees

Use of Land or Real Property	**Solid Waste Fees** Effective January 1, 2019	**Solid Waste Fees** Effective January 1, 2020
Residential unit:	$23.40 per quarter	$24.45 per quarter
Commercial, Industrial, Institutional premises:	$46.25 per quarter	$47.20 per quarter
Additional garbage tags:	$2 per bag	$2 per bag