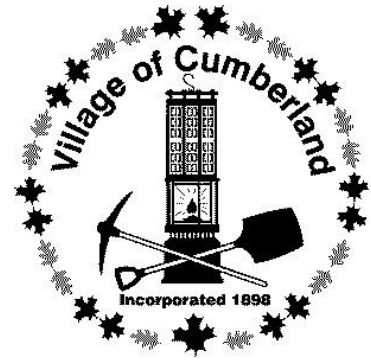


# REGULAR MINUTES

9/2020/R



## The Corporation of the Village of Cumberland

### Regular Council Meeting April 27, 2020 at 5:30 p.m.

This meeting was held through electronic facilities as authorized under Order M083 of the Minister of Public Safety and Solicitor General during the declaration of a state of emergency made March 18, 2020 in order to conduct business in accordance to public health advisories related to the COVID-19 pandemic. The meeting was live streamed via the Village of Cumberland YouTube Channel.

#### **Council Present:**

Mayor Leslie Baird  
Councillor Vickey Brown  
Councillor Jesse Ketler  
Councillor Gwyn Sproule  
Councillor Sean Sullivan

#### **Staff Present:**

Clayton Postings, Chief Administrative Officer  
Michelle Mason, Chief Financial Officer/Deputy CAO  
Rachel Parker, Corporate Officer

Mayor Baird called the meeting to order at 2 p.m.

#### **1. Approval of Agenda**

1.1 Agenda for regular Council meeting, April 27, 2020

Motion 20-98

**Sullivan/Brown**

THAT Council approve the agenda for the April 27, 2020 Regular Council meeting.

**Carried Unanimously**

#### **2. Adoption of Minutes**

2.1 Adoption of Minutes

Motion 20-99

**Ketler/Sproule**

THAT Council adopt the following meeting minutes:

- April 6, 2020 Regular Council Meeting
- April 9, 2020 Special Council Meeting

**Carried Unanimously**

- 2.2 Receipt of Committee Minutes  
Motion 20-100

**Sproule/Brown**

THAT Council receive the following meeting minutes:

- Advisory Planning Commission held February 13, 2020

**Carried Unanimously**

**3. Presentation of Audited Financial Statements**

- 3.1 2019 Audited Financial Statements and Presentation  
Motion 20-101

**Brown/Sproule**

THAT Council receive the 2019 Audited Financial Statements report; and THAT Council receive the delegation of Cory Vanderhorst, CPA, CA from MNP LLP to present the auditor's report to the Council for the year ended December 31, 2019.

**Carried Unanimously**

Motion 20-102

**Brown/Sullivan**

THAT Council approve the Village of Cumberland Audited Financial Statements for the year ended December 31, 2019.

**Carried Unanimously**

**4. Unfinished Business**

None

**5. Correspondence**

- 5.1 Comox Valley Regional District regarding the Regional Poverty Reduction Assessment and Strategy Funding Application  
Motion 20-103

**Sullivan/Brown**

THAT Council receive the correspondence from the Comox Valley Regional District regarding the Regional Poverty Reduction Assessment and Strategy Funding Application.

**Carried Unanimously**

Motion 20-104

**Brown/Sullivan**

THAT Council endorse the Village's participation in the Comox Valley Regional District's poverty reduction assessment and strategy and support the funding application to the Union of BC Municipalities, and that the Comox Valley Food Council be listed as a source of input on food security.

**Carried Unanimously**

- 5.2 Comox Valley Regional District regarding Regional Active Transportation Plan Grant Funding Application  
Motion 20-105  
**Sproule/Ketler**  
THAT Council receive the correspondence from the Comox Valley Regional District regarding Regional Active Transportation Plan Grant Funding Application.  
**Carried Unanimously**
- Motion 20-106  
**Brown/Sproule**  
THAT Council endorse the Village's participation in the Comox Valley Regional District's regional active transportation plan and support the application to the BC Active Transportation Infrastructure Grants Program.  
**Carried Unanimously**
- 5.3 Climate Caucus regarding Green Recovery & Resilience for Local Government  
Motion 20-107  
**Ketler/Sullivan**  
THAT Council receive the correspondence from the Climate Caucus regarding Green Recovery & Resilience for Local Government.  
**Carried Unanimously**
- Motion 20-108  
**Sullivan/Brown**  
THAT Council consider endorsement of the Climate Caucus request to the Prime Minister of Canada dated April 16, 2020 regarding Green Recovery and Resilience for Local Government.  
**Carried Unanimously**
- 5.4 Comox Valley RCMP, Annual Performance Plan  
Motion 20-109  
**Sproule/Sullivan**  
THAT Council receive the correspondence from the Comox Valley RCMP, Annual Performance Plan.  
**Carried Unanimously**
- Motion 20-110  
**Brown/Sullivan**  
THAT Council endorse the Comox Valley RCMP detachment, Annual Performance Plan Acknowledgement of Consultation and provide feedback on the community priority issues to include community liaison with residents and businesses, traffic and road safety including off-road vehicles, and Cumberland Lake Park and boat safety Comox Lake.  
**Carried Unanimously**

**6. Reports**

- 6.1 Application for a Development Variance Permit – 4708 Cumberland Road  
Motion 20-111

**Ketler/Sullivan**

THAT Council receive the report “Application Development Variance Permit – 4708 Cumberland Road” dated April 17, 2020.

**Carried Unanimously**

Motion 20-112

**Sullivan/Brown**

THAT Council approve the application (2020-01-DV) for a Development Variance Permit for property legally described as Lot 2, District Lot 24, Nelson District, Plan VIP53952 (4708 Cumberland Road) which varies the rear yard setback for principal dwellings from the required 4.5metres to 2.6metres as shown on the site drawing attached as Schedule A.

**Carried Unanimously**

- 6.2 COVID-19 response activities – April 6 to April 22, 2020  
Motion 20-113

**Sullivan/Sproule**

THAT Council receive the COVID-19 response activities – April 6 to April 22, 2020 report.

**Carried Unanimously**

- 6.3 Upcoming Council/Committee of the Whole Meetings  
Motion 20-114

**Sullivan/Brown**

THAT Council receive the Upcoming Council/Committee of the Whole Meetings report.

**Carried Unanimously**

Motion 20-115

**Sullivan/Sproule**

THAT Council authorize holding Council, Committee of the Whole, and committee meetings at the Cultural Centre Moncrief Hall located at 2674 Dunsmuir Avenue during the Covid-19 response period to meet physical distancing requirements; THAT Council hold a special closed Council meeting and a Committee of the Whole meeting on May 4, 2020 at 2pm; THAT Council hold Committee of the Whole meetings immediately following the regular Council meetings on July 27, 2020 and October 26, 2020.

**Carried Unanimously**

**7. Bylaws**

- 7.1 2020 Property Tax Rates Bylaw  
Motion 20-116

**Brown/Ketler**

THAT Council receive the 2020 Property Tax Rates Bylaw report.

**Carried Unanimously**

Motion 20-117

**Ketler/Brown**

THAT Council direct staff to bring back a report on the implications of the options of applying \$59,000 and \$107,000 from the 2020 contribution to the Emergency and Safety Reserve Fund to property taxes across all classes, and the option of focusing on residential class.

**Carried Unanimously**

- 7.2 Council Procedure Bylaw Amendment  
Motion 20-118

**Sullivan/Brown**

THAT Council receive the Council Procedure Bylaw Amendment report.

**Carried Unanimously**

Motion 20-119

**Brown/Sproule**

THAT Council give first, second and third reading to Council Procedure Amendment Bylaw No. 1132, 2020; and THAT Council give public notice of the proposed amendments to the Council Procedure Bylaw in general terms in accordance with section 94 of the *Community Charter*.

**Carried Unanimously**

**8. Consent Calendar**

None

**9. New Business**

None

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a public hearing, and notices of motion introduced by a council member.

- May 4, 2020 at 2pm: Special Council meeting and Committee of the Whole
- May 8, 2020 at 9am: Committee of the Whole (Closed to the Public)

**11. Question Period**

Questions were received on the following matters:

- Development cost charges as deferred revenue
- RCMP public consultation

**12. Adjournment to Committee of the Whole  
Sproule/Sullivan**

THAT Council adjourn the Council meeting to the Committee of the Whole meeting at 7:19 pm.

**Carried Unanimously**

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Mayor Baird reconvened the meeting from Committee of the Whole at 8:15 pm.

**13. Closed Portion  
Sullivan/Brown**

THAT Council close the meeting to the public pursuant to Section 90 of the *Community Charter* to consider:

- labour relations or other employee relations;
- discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

**Carried Unanimously**

**14. Adjournment  
Sullivan/Sproule**

THAT Council adjourn the meeting at 9:09 pm.

**Carried Unanimously**

Certified Correct:

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Mayor

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Corporate Officer