

C.O.T.W. MINUTES

22/2020/COTW



The Corporation of the Village of Cumberland

Committee of the Whole Meeting

October 26, 2020 at 5:30 p.m.

Cultural Centre, Buchanan Hall, 2674 Dunsmuir Avenue

Council Present:

Mayor Leslie Baird

Councillor Vickey Brown

Councillor Jesse Ketler

Councillor Gwyn Sproule

Councillor Sean Sullivan

Staff Present:

Clayton Postings, Chief Administrative Officer

Rachel Parker, Corporate Officer

Michelle Mason, Chief Financial Officer/Deputy CAO

Mike Williamson, Manager of Protective Services

Kaelin Chambers, Economic Development Officer

Ken Rogers, Manager of Development Services

Rob Crisfield, Manager of Operations

Mayor Baird called the meeting to order at 5:30 p.m.

1. Approval of Agenda

1.1 Agenda for Committee of the Whole meeting, October 26, 2020

Ketler/Sullivan

THAT the Committee approve the agenda for the October 26, 2020 Committee of the Whole meeting.

Carried Unanimously

2. Delegation

2.1 Evan Loveless, Chair, and Dougal Browne, Executive Director, United Riders of Cumberland, Update on Programs and Services

Ketler/Brown

THAT the Committee of the Whole receive the delegation from Evan Loveless, Chair, and Dougal Browne, Executive Director, United Riders of Cumberland, Update on Programs and Services.

Carried Unanimously

Mr. Loveless reviewed the current structure of UROC with the new position of Executive Director in 2020 and noted the impacts of COVID-19 on fundraising events.

Mr. Browne presented trail user statistics and noted drastic increases in 2020 likely due to COVID-19, and the proposed skills zone.

Discussion took place on the multi-user environment, trail etiquette and codes of conduct, features of trails for different uses; impact on trail maintenance due to such high use, impact of use wet winter months, sustainability and impact on ecology; funding sources for UROC such as membership and funding sources for new skills zone.

3. Reports

3.1 Comox Valley Economic Recovery Task Force Letter and Industry, Advisor Business Case Action Plan Submission Summary Report

Brown/Sullivan

THAT the Committee of the Whole receive the Comox Valley Economic Recovery Task Force Letter and Industry Advisor Business Case Action Plan Submission Summary Report.

Carried Unanimously

Discussion took place on the recommended actions from the Comox Valley Economic Recovery Task Force related to local governments, including

- Assistance with digitizing businesses
- Transportation issues in the Comox Valley
- Closing Dunsmuir Avenue to vehicle traffic
- Support for Comox Valley Airport YQQ
- Agriculture sector priorities
- Local v. regional arts and culture support; prioritizing local arts and culture plan
- Year-round washroom facility in Village Square to support business core
- National child care plan
- Student employment program
- Local procurement
- Excise tax reform
- Permit fees for events and group use of mountain bike use of land
- Hotel tax
- Food hub and eat local campaign, outdoor eating spaces, consultation with Cumberland Business Association

Sproule/Brown

THAT the Committee of the Whole provide direction on the Economic Recovery Task Force – Industry Advisory Business Case Action plan items, which are directly identified relating to the Village of Cumberland and direct staff to report back on how these actions can be implemented.

Carried Unanimously

3.2 Village of Cumberland Business Licence Bylaw Report

Ketler/Sullivan

THAT the Committee of the Whole receive the Business Licence Bylaw Report for information and discussion.

Carried Unanimously

Discussion took place on enforcement, application inspections, fees, fees for cannabis business licences, incentives to renew, referral to the Cumberland Business Association as well as to the Economic Development Strategy Steering Committee, options for mobile vending in designated locations, incentives for non-plastic packaging, caution to increase fees during COVID-19.

Mr. Chambers advised that any review would not be implemented until 2022.

Further discussion took place on licence classifications, licensing AirBnBs and vacation rentals, mobile vending in Village Park and away from core business area; options for pop-up retail, reduction of administrative costs, fire inspections and cost recovery.

Sullivan/Sproule

That the Committee of the Whole recommend that Council direct staff to provide report to Council with recommendations to the Village's Business Licence Bylaw (No. 896, 2009), Inter-Community Business Licence Bylaw (No. 995, 2013) and/or other policy needs such as vacation rental and/or mobile vending regulations.

Carried Unanimously

3.3 Financial Assistance in Recreation (FAIR) Program

Discussion took place on eligibility incomes being too low, collection of private information, and review after one-year to see how many are accessing.

Sullivan/Sproule

THAT the Committee of the Whole recommend that Council approve the implementation of the Financial Assistance in Recreation Program to increase access to recreation for low income residents of Cumberland starting in 2021.

Carried Unanimously

3.4 Quarterly Report, July-September 2020

Sullivan/Brown

THAT Council receive the Quarterly Report, July-September 2020 report for information.

Carried Unanimously

Discussion took place on the fire hall construction and budget, meter reading delay, impact of COVID on tax and utility payments, increase in building infractions, need for more bylaw enforcement, misses uses in the light industrial zones, update on Bevan Road subdivision, and Council member reporting.

4. Question Period

No questions were received.

**5. Adjournment to Regular Council Meeting
Sproule/Sullivan**

THAT the meeting be adjourned at 8:30 p.m.

Carried Unanimously

Certified Correct:

Mayor

Corporate Officer